

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Finance
and Corporate Overview Scrutiny
Committee

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Tuesday 27th August 2024

Dear Councillor

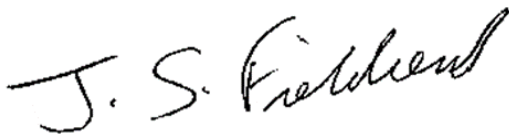
FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Thursday 5th September 2024 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE AGENDA

*Thursday 5th September 2024 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne*

Item No.		Page No.(s)
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	4 - 6
	To consider the minutes of the last meeting held on 17 th July 2024.	
5.	List of Key Decisions and Items to be Considered in Private	7 - 14
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
6.	Council Plan Targets Performance Update - April to June 2024	15 - 46
7.	Budget Monitoring Report	47 - 72
8.	Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25	73 - 78

Agenda Item 4

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

Minutes of a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council held in the Council Chamber on Wednesday, 17th July 2024 at 14:00 hours.

PRESENT:-

Members:-

Councillor David Bennett in the Chair

Councillors Sally Renshaw (Vice-Chair), Rowan Clarke, Janet Tait and Jane Yates.

Officers:- Theresa Fletcher (Director of Finance & Section 151 Officer), Jim Fieldsend (Director of Governance and Legal Services & Monitoring Officer), Thomas Dunne-Wragg (Scrutiny Officer) and Amy Bryan (Governance and Civic Manager).

FCO1-24/25 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Justin Gilbody and Chris Kane.

FCO2-24/25 URGENT ITEMS OF BUSINESS

There were no urgent items of business to be considered.

FCO3-24/25 DECLARATIONS OF INTEREST

There were no declarations made at the meeting.

FCO4-24/25 MINUTES - 15TH MAY 2024

Moved by Councillor Rowan Clarke and seconded by Councillor Janet Tait
RESOLVED that the Minutes of the Finance and Corporate Overview Scrutiny Committee meeting held on 15th May 2024 be approved as a correct record.

FCO5-24/25 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

The Committee considered and noted the List of Key Decisions and items to be considered in private.

FCO6-24/25 FINANCIAL OUTTURN 2023/24

Committee considered a report by the Director of Finance & Section 151 Officer, which set out the outturn position of the Council for the 2023/24 financial year.

The Council had published its draft Statement of Accounts in respect of 2022/23 on 19th May 2023, in advance of the 31st May 2023 deadline. The report explained that the external

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

audit of the accounts had been delayed and the report set out the knock-on effects the delayed audit conclusion had had on the work of the Finance Team, including the Medium-Term Financial Plan process.

The report set out the 2023/24 outturn position in respect of the General Fund, the Housing Revenue Account (HRA), the Capital Programme and the Treasury Management activities.

The Director of Finance & Section 151 Officer gave a presentation on the main elements of the financial outturn 2023/24.

The position in respect of the General Fund outturn was detailed in Appendix 1 and 2 to the report, which included details of the main variances and the contributions to reserves. Transfers to reserves totalled £3.824m, which was £1.455m higher than originally forecast.

The Housing Revenue Account, which was purely income and expenditure relating to the Council's housing stock, was set out in Appendix 3 and 4 to the report. The HRA continued to operate within the parameters set by the 30-year business plan and the Medium-Term Financial Plan.

The Capital Programme was expenditure to purchase new assets or enhance existing ones. Details of the capital expenditure incurred by the Council in 2023/24 on a scheme-by-scheme basis was provided in Appendix 5 to the report. The proposed carry forward of capital budgets totalled £12.332m. Requests to carry forward budgets related to individual schemes that were still in progress, where there were outstanding commitments or where a scheme had been delayed.

A brief report on the Treasury Management activity of the Council for 2023/24 was attached to the report at Appendix 6. In summary, the Council had operated within the Authorised and Operational Boundary limited approved in the Treasury Management Strategy.

Moved by Councillor Rowan Clarke and seconded by Councillor Jane Yates

RESOLVED that (1) the outturn position in respect of the 2023/24 financial year, be noted;

(2) the transfers to earmarked reserves of £1.455m as outlined in detail in paragraph 2.3, be noted;

(3) the proposed carry forward of capital budgets detailed in Appendix 5 totalling £12.332m, be noted.

FCO7-24/25 CORPORATE DEBT 2023/24

Committee considered a report by the Director of Finance & Section 151 Officer, which provided a summary of the corporate debt position as at 31st March 2024.

The report set out the sources of income as at 31st March 2024, with 2022/23 included for comparison. The figures showed an increase in income billed in the year for all sources. The increase in the sundry debtors income was almost all due to the Council raising invoices to Dragonfly as part of establishing the new arrangements between the Council and the company. This figure should not be so high for 2024/25.

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

The report also set out the level of arrears, which had increased in 2023/24 for both national non-domestic rates (NNDR) and council tax.

The report concluded that overall, in 2023/24 the Council had raised £18.493m (net) more in income on its systems. The Council's arrears had increased by £0.117m but excluding any reductions in arrears, the increase was £0.902m. The impairment allowances had been increased by £0.682m (net).

It was noted that 2023/24 had seen a significant amount of housing rents debt written-off, as officers had looked through the debt in detail as part of using a new software package purchased to help focus on the most collectable arrears.

The Committee discussed the Council's debt collection arrangements.

Moved by Councillor Janet Tait and seconded by Councillor Jane Yates

RESOLVED that the report regarding the Council's Corporate Debt as at 31st March 2024, be noted.

FCO8-24/25 FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE WORK PROGRAMME

The Committee considered and noted its work programme for 2024/25.

The meeting concluded at 14:32 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

7 Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 9th August 2024

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to jim.fieldsend@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

- ∞ Councillor Steve Fritchley - Leader and Portfolio Holder for Policy, Strategy and Communications
- Councillor Duncan McGregor - Deputy Leader and Portfolio Holder for Corporate Performance and Governance
- Councillor John Ritchie - Portfolio Holder for Growth
- Councillor Anne Clarke - Portfolio Holder for Environment
- Councillor Sandra Peake Portfolio Holder for Housing
- Councillor Mary Dooley - Portfolio Holder for Health and Wellbeing
- Councillor Clive Moesby - Portfolio Holder for Resources

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.


In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

6 The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Mine Water Energy Demonstrator and HNDU Feasibility Study	Executive	9 th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open
Local Area Energy Planning 10	Executive	9 th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key It is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Open
Retrofit Pilot and Local Area retrofit Accelerator	Executive	9 th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Award of contract for Shirebrook Market Place: REimagined project Phase 2	Executive	9 th September 2024	Report of the Portfolio Holder for Growth	Chris McKinney, Senior Devolution Lead for Planning Policy, Strategic Growth and Housing	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open
Grant of an easement along Loxley Lane, Whitwell 	Executive	9 th September 2024	Report of the Portfolio Holder for Growth	Jim Fieldsend, Service Director Governance and Legal Services & Monitoring Officer	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open
Proposed sale of approximately 0.93 acres of land at Elmton Lane Bolsover Proposed sale of approximately 0.93 acres of land at Elmton Lane Bolsover	Executive	Within the next 3 months	Report of the Portfolio Holder for Growth	Jim Fieldsend, Service Director Governance and Legal Services & Monitoring Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Renewal of Insurance Policies	Service Director Finance & Section 151 Officer	Not before 9th Sep 2024	Delegated Decision Notice	Theresa Fletcher, Service Director Finance & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
Vehicle Fleet Replacements 12	Strategic Director of Services	Within the next 3 months	Delegated Decision Notice	Steve Brunt, Strategic Director of Services	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
Roseland Park and Crematorium - update on project progress	Executive	9 th September 2024	Report of the Portfolio Holder for Growth	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Acquisition of land and property	Executive	9 th September 2024	Report of the Portfolio Holder for Growth	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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Bolsover District Council

Finance & Corporate Overview Scrutiny Committee

5th September 2024

Council Plan Targets Performance Update – April to June 2024

Report of the Information, Engagement & Performance Manager

Classification	This report is Public
Contact Officer	Kath Drury, Information, Engagement and Performance Manager

PURPOSE/SUMMARY OF REPORT

To report the Quarter 1 outturns for Council Plan targets 2024-2028

Out of the 34 targets:

- 31 (91%) targets are on track
- 1 (3%) target has been extended by one quarterly period
- 1 (3%) target has yet to start
- 1 (3%) target is requested to withdraw as it is incorporated within other targets

Out of the 53 key performance indicators:

- 35 (66%) indicators have a positive outturn
- 11 (21%) indicators have a negative outturn
- 7 (13%) indicators are within target

REPORT DETAILS

1. Background

1.1 The attached appendices contain the performance outturns as of 30th June 2024.

2. Details of Proposal or Information

2.1 A summary of performance by Council Plan aim is provided below:

2.2 Our Customers – Providing excellent and accessible services

- 9 targets in total, all of track.

Out of the 34 performance indicators:

- 22 (65%) have a positive outturn
- 7 (20%) have a negative outturn
- 5 (15%) are within target

2.3 Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity

- 9 targets in total, 8 on track and 1 to be withdrawn (See appendix 1)

Out of the 10 performance indicators:

- 7 (70%) have a positive outturn
- 1 (10%) have a negative outturn
- 2 (20%) are within target

2.4 Our Economy – by driving growth, promoting the District and being business and visitor friendly

- 7 targets in total, 7 on target

2.5 Our Housing – by delivering social and private sector housing growth

- 10 targets in total, 7 on target, 1 extended and 1 not started yet

Out of the 9 performance indicators:

- 6 (66%) have a positive outturn
- 3 (34%) have a negative outturn

3. Reasons for Recommendation

- 3.1 This is an information report to keep Members informed of progress against the Council Plan 2024-2027 noting progress and any areas of concern.

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

RECOMMENDATION(S)

1. That quarterly outturns against the Council Plan 2024-2028 targets be noted.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

By reporting on targets which supports the Council to meet its carbon neutral target and enhance the environment.

Staffing: Yes No

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No

District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Cabinet Members/SLT informed on route via the quarterly performance process Details: Ward Members

Links to Council Ambition: Customers, Economy and Environment.

All

DOCUMENT INFORMATION

Appendix No	Title
1	Performance Summary for Our Customers
2	Performance Summary for Our Environment
3	Performance Summary for Our Economy
4	Performance Summary for Our Housing

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

All details on the PERFORM system

Rpttemplate/BDC/021122

Appendix 1: Council Plan Targets and Supporting KPI's for 'Our Customers by providing excellent and accessible services'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.

Council Target	Status	Q1 Apr – Jun 2024 Progress
19 CUS.01 - Develop real time customer satisfaction measurement for our contact centres by March 2026 and explore rolling this out further throughout the plan period	On Track	<p>Research into various options and available software from external providers was undertaken , unfortunately the cost implication led to looking at an in house system currently being used for undertaking surveys online, this has been fairly easy to develop and questions within the survey are focusing on the Customer Service Standards and the Quality aspects of the contact delivered.</p> <p>The Real Time Satisfaction Surveys went live week commencing 01.07.24 for Email and Live Chat. All emails & Live Chat interaction will prompt an automated Satisfaction Survey by email: Week commencing 08.07.24 - 4 surveys completed Week commencing 12.07.24 - 9 surveys completed</p> <p>All results will be reported, scrutinised, and customers contacted (where necessary) Roll out of the survey being sent via text message from a telephone contact will commence in due course using GovNotify.</p>
CUS.02 - Ensure we achieve a score of 90% or above (Excellent) on all four categories (Content, Accessibility, Marketing and User Experience) for our website using the Silktide software by December 2027	On Track	The current scores from Silktide are: 90% content; 93% accessibility; 79% marketing; 88% user experience. The accessibility score is partly due to our insistence that any documents are accessible before they are available on the website.
CUS.03 - Work with stakeholders, regional and local partnerships to	On Track	The Bolsover Partnership Annual Report is now complete showcasing the work over the last year including case studies and will be presented at the AGM in September.




<p>deliver shared strategies and priorities and publish an annual progress and evaluation report in respect of cross cutting themes (skills, aspiration, health, and local rail offer)</p>		<p>The development of the sustainable community strategy is currently on hold with a decision to be made if this will be needed moving forward.</p> <p>The Community Rail Partnership has achieved accreditation again this year, formally recognised by the Department for Transport. Core funding has been secured from various partners, including neighbouring District Councils, County Councils, Parish and Town Councils and Train Operating Companies. The AGM for the Rail Partnership will take place in April 2025 where the annual report will be presented.</p>
<p>CUS.04 - Monitor progress against the Equality Plan and objectives for 2023-2027 and publish information annually</p>	<p>On Track</p>	<p>Action plan for the BDC Equality Plan objectives has been reviewed. 4 out of the 29 actions have been completed including increased diversity on the Equality Panel, creation of a dedicated Equality TEAMS channel and improvement to online customer reports to collect hate incident information. Good progress has also been made on celebrating and recognising diversity days, provision of equalities training and review of published equality information. All actions are on track.</p> <p>From a workforce perspective HR have reminded staff to update equalities information on HR21 and reviewed a range of policies, including Maternity, Flexitime, Sickness Absence and Agile Working and have also introduced a new Menopause Policy.</p>
<p>CUS.05 - Explore running a residents' survey to gain resident feedback on place-based services and priorities for improvement by March 2025.</p>	<p>On track</p>	<p>A paper was produced by the Performance & Improvement team in relation to the Citizen's Panel as consultation results coming from the Panel do not provide a broad enough picture due to not being diverse enough in terms of geography and demography. The proposal is to move away from just using the Citizen's Panel and to focus on other communication channels such as InTouch to broaden the opportunity to seek residents views on issues.</p> <p>The review paper was approved by SLT on 21 June 2024 and the first Citizen's Survey will start in Oct 2024.</p>
<p>CUS.06 - Increase participation in sport, leisure, and social activities, by 3,000 attendances per year, through the delivery of several physical activity interventions (Active Schools, Active Communities, Active Holidays, Active</p>	<p>On track</p>	<p>Participation figures in total for this period are 102,515 as follows:</p> <ul style="list-style-type: none"> Active Schools - 7645 Active Clubs - 38 Active Holidays - 1085 Active Interventions - 2262 Active Communities - 848

Clubs, Active Interventions and Active Leisure)		Active Leisure (facility based activity) – 90,555 Events & Other activities - 82 Annual target for 2024/25 – 403,000 or 100,750 per quarter period.
CUS.07 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme and aims to retain at least 50% into continued exercise after 12 weeks.	On track	166 new starters and 70 retained after 12 weeks for this period. Both above targets.
CUS.08 - Improve employee engagement and feedback to enable the Council to develop a fully inclusive People Strategy by March 2025	On track	An Employee Engagement Post has been created and recruited to. The postholder and HR Business Partner have been working on various engagement activities since the new postholder commenced including a proposed survey. It is planned to be delivered late summer/early autumn following consultation with SLT, Service Managers Forum and the Trade Unions.

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Supporting Key Performance Indicators

Status Key

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set.
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

Customer Services	Q1 2024/25 Outturn	Q1 2024/25 Target	Status	
CSP 01. % Calls answered within 20 secs	72	80		Below Target
CSP 02. % of Abandoned Calls	4	3		Above Target (Negative)
CSP 03. Average wait time to not exceed 30 seconds	43	30		Above Target (Negative)
CSP 04. % of emails answered within 8 working days	99.7	100		Within Target
CSP 05. % of Live Chats answered within 20 secs	90	90		On/Above Target
CSP 07. % of External Satisfaction (Realtime)	New	New		
CSP 08. % Calls answered within 20secs (Corporate)	89	90		Within Target
CSP 09. % of Abandoned Calls (Corporate)	6	10		Below Target (Positive)
CSP 10. % Stage 1 Complaints answered within 10 working days	100	100		Above Target
CSP 11. % Stage 2 Complaints answered within 20 working days	100	100		Above Target
CSP 12. % of all stage complaints acknowledged within 5 working days	100	100		Above Target
Financial services				
01.% Sundry Debtors arrears collected	61	75		Below Target
02. % Invoices paid within 30 days	99.14	98		Above Target
HR				
HR 01. Days Sickness per Full Time Equivalent	2.24	2.1		Within Target
ICT				
IT 01/11 - Incidents and service requests resolved within target time (%)	88	80		Above Target
IT 02/11 - Incidents and service requests fixed at first point of contact (%)	57	40		Above Target
Leisure services				
01. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	166	125		Above Target
02. Retain at least 50% of health referral clients into continued exercise after 12 weeks.	70	63		Above Target

Performance & Improvement	Q1 2024/25 Outturn	Q1 2024/25 Target	Status	
CSI 19 % FOI/EIR requests responded to in 20 working days	93	95		Within Target
Planning				
PLA 01. Determining 'Discharge of Condition' applications within national target deadlines (%)	90	80		Above Target
PLA 157a Determining "Major" applications within target deadlines (%)	100	70		Above Target
PLA 157b Determining "Minor" applications within target deadlines (%)	100	80		Above Target
PLA 157c Determining "Other" applications within target deadlines (%)	100	80		Above Target
Revenues and Benefits				
01. % Council Tax arrears collected (profiled target)	6.7	8		Below Target
02. % NNDR arrears collected (profiled target)	17.4	20		Below Target
03. % Council Tax Collected	95.95	96.5		Within Target
04. % Non-domestic Rates Collected	94.17	98.5		Below Target
05. Benefit overpayments as a % of benefit awarded	3.45	8		Below Target (Positive)
06.% Recovery of overpayments excluding from ongoing Housing Benefit	35.82	20		Above Target
07. % Telephone Abandonment: Revenues	2	8		Below Target (Positive)
08. % Calls answered within 20 seconds: Revenues	80.6	70		Above Target
09. % Telephone Abandonment: Benefits	0.7	3		Below Target (Positive)
10. % Calls answered within 20 seconds: Benefits	95.3	80		Above Target
11. % Housing Benefit overpayment arrears collected	8.9	5		Above Target
12. Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days)	5.9	10		Below Target (Positive)

KPI Exception Notes

CSP 01. % Calls answered within 20secs	20,131 calls received and 19,337 calls answered (72%) 20 seconds. Vacant posts and sickness has impacted on performance along with the changes to Housing Application process and letters issued, which impacted in high call volumes during Apr/May 2024.
CSP 02. % of Abandoned Calls	19,337 calls answered and 769 calls abandoned (4%). Staffing resources impacted on call answering volumes with 304 calls being abandoned during May following the issue of letters from Housing Department regarding changes to Housing Allocations Policy.
CSP 03. Average wait time to not exceed 30 seconds	Average wait time 43 seconds due to higher-than-normal call volumes received during April and May impacting on the overall time taken to answer a call.
% Sundry Debtors arrears collected	There are a few sums that have remained outstanding in Q1 that we expect to have cleared by the end of Q2. We also have a number of instalment agreements in place, so the target will take longer to reach than if we received payment in one go. We are also working with departments regularly to discuss options and best approaches to recovery.
% Council Tax arrears collected (profiled target)	Not met in part due to an additional £86k added to the arrears. The main reasons for this increase is (1) the increase in new properties, resulting in charges going back into 23/24 following the banding of the properties by the Valuation Office. (2) Summons issued in May 24 which resulted in costs being raised for prior year debts. £460k payments collected on arrears which exceeds payments collected in quarter 1 in previous years.
% NNDR arrears collected (profiled target)	Prior year arrears at the start of 24/25 = £952k plus an additional debt created in 24/25 of £92k, during quarter 1 £257k payments collected off these arrears.
% Non-domestic Rates Collected	Whilst the target has not been met, £9.5 million was collected of the £10.1 million current year charges due in quarter 1.

Appendix 2: Council Plan Targets and Supporting KPI's for Our Environment 'by protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.

25

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
ENV.01 - Update the Carbon Reduction plan to deliver Net Zero 2050	On Track	<p>A Climate Change Officer has been appointed and started early July 2024. The following projects are being worked on:</p> <p>Minewater Heat Demonstrator Project - Trial Project to extract heat from the former Creswell Pit and use this heat to provide space heating and hot water to Creswell Heritage and Wellbeing Centre. Working with Coal Authority, Welbeck Estates, Ener-G Renewable Solutions. BDC is the accountable for the funding</p> <p>Minewater Heat Network Feasibility Study - Project to calculate the potential for using minewater to heat businesses and homes around Creswell mine shaft and Whitwell mine shaft. Specialist consultants with knowledge of Heat Networks and Minewater appointed. Consultants will produce a business case for the creation of a heat network in Creswell and Whitwell. Working with Sustainable Energy Ltd. BDC is the accountable body for funding.</p> <p>Local Area Energy Plan Project to map Bolsover's energy position, from capacity, resilience, sustainability, and social position. Based on rigorous data not opinions. Part of an EMCCA wide contract to deliver eight LAEPs for the region. The LAEP will provide the baseline and information for Net Zero projects.</p> <p>Retrofit Skills Project Project to map and develop Retrofit Skills in the EMCCA area. Retrofit skills are those needed to 'retrofit' properties to become 'Net Zero' so include Heat Pump engineers, Solar Panel engineers, designers, External Wall Insulation installers etc. Its estimated that England needs 23,000 new retrofit workers per year going forward.</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p><u>Modern Methods of Construction Houses</u> Project to trial MMC housing in Bolsover. Modern Methods of Construction – Means making houses offsite and constructing them in Modular Form onsite. Nottingham Trent University Project looking at creating 'modular' wet areas Kitchen, Bathroom, Utility Area as one module and adding this into the properties as they are constructed.</p> <p><u>Carbon Disclosure Project</u> Midlands Net Zero project for authorities to disclose their carbon emissions to Carbon Disclosure Project. The aim of the project is to support Local Authorities with developing a solid base to work from to deliver Carbon Reduction. The Carbon Disclosure Project is one of the biggest worldwide carbon monitoring and reporting platforms.</p> <p><u>Bolsover District Council Carbon Emissions Data Collection</u> Working with Dragonfly and Council to look at Carbon Emissions of the authority. Currently no set reporting methodology for local government. Its early stages and we are in the process of looking at the data we hold.</p>
ENV.02 - Increase the combined recycling and composting rate to meet government's 65% target by 2035.	On track	<p>Updated against milestones for this target:</p> <p><i>1. Review domestic household customer recycling service requirements to meet government's 'Simpler Recycling' collection core-material set by 31st March 2026.</i></p> <p>The Council's kerbside (burgundy bin) collection service has since been reviewed to meet the Governments 'Simpler Recycling' core material set requiring the following materials to be collected from both households (31.3.26) and non-household municipal premises (31.3.25), namely:</p> <p>Glass - glass packaging including bottles and jars. Metal - steel and aluminium tins\cans including aerosols, aluminium foil and food trays, steel and aluminium jars and bottle lids\top and aluminium tubes. Plastic - bottles, tubs and trays made of polyethylene terephthalate (PET) polypropylene (PP) high-density polyethylene (HDPE).</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p>Plastic film and bags - made from mono-polyethylene (mono-PE) mono-polypropylene (mono-PP) and mixed polyolefins PE and PP to be included by not later than 31st March 2027, which the Council have since incorporated in burgundy bin collections ahead of the 2027 target date.</p> <p>Paper and card - all paper and card except those containing glitter or foil, is laminated, stickers and sticky paper, padded lined envelopes, paperback and hardback books and wallpaper.</p> <p>Cartons - for food, drinks and other liquids will be included in the plastic recyclable waste streams. Where local authorities and other waste collectors opt to collect plastic separately from other dry materials, collecting cartons in the plastic recyclable waste stream will enable more cartons to be effectively sorted and reprocessed.</p> <p><i>2. Review commercial waste customer recycling service requirements to meet governments 'Simpler Recycling' collection core-material set by 31st March 2025.</i></p> <p>Streetscene Team has written to all its commercial waste customers to understand their obligations in meeting, by not later than 31st March 2025, the 'Simpler Recycling' core material set collection, including food waste and/or whether they meet the micro-businesses (with less than 10 employees) extended target of 31st March 2027 which includes schools and hospitals. Where a business does meet the micro-business definition, they have until 31st March 2027 to make provisions for the separate collection of these waste streams. Deadline for response is 31.7.24; further to which, Streetscene will assess extent of service demand and consider resourcing collection arrangements.</p> <p><i>3. Procure replacement kerbside recycling (burgundy bin) collection vehicles to meet government's 'Simpler Recycling' requirements. 31.1.24.</i></p> <p>Purchase order for 4 new recycling (burgundy bin) collection vehicles have been placed with anticipated delivery January to March 2025.</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p><i>4. Extend commercial waste customer recycling service to meet all relevant customer's 'Simpler Recycling' collection requirements by 31st March 2025</i></p> <p>See update under milestone 2.</p> <p><i>5. Review recycling service customer educational information sources and platforms to increase recycling awareness and participation on an ongoing basis throughout period of the Service Plan period.</i></p> <p>The Council continues to promote recycling arrangements by way of InTouch, Website, social media, and annual bin calendars. Customer and Communities Scrutiny Committee have reviewed recycling promotion arrangements and will be recommending their Action Plan to Executive.</p> <p><i>6. Review domestic household customer recycling service delivery costs arising from notification of EPR (Extended Producer Responsibility) payments coming into effect from 1st April 2026.</i></p> <p>Awaiting notification from Government on the Council's EPR valuation; this of which, will prompt Derbyshire County Council (DCC) to review recycling credit payment arrangements.</p> <p>Baseline: 2023/24 outturn for combined recycling and composting rate is 38.7%</p>
ENV.03 - Implement Government Waste Consistency requirements for commercial waste by ending March 2025		Agreed to withdraw at SMT as actions duplicated in ENV 02 and ENV 04.
ENV.04 - Introduce separate weekly collection of food waste by ending March 2026.	On track	<p>Updated against milestones for this target:</p> <p><i>1. Report approved to Council seeking approval to establish capital budget to meet procurement of food waste collection vehicles and kerbside caddy containers for all District households.</i></p>




Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p>Council approval granted 22nd May 2024.</p> <p>2. <i>Undertake procurement (subject to Council approval) of food waste collection vehicles and kerbside caddy contains, seeking delivery by November 2025.</i> 30.6.24</p> <p>Procurement undertaken via the Transport Procurement Partnership Ltd (TPPL). Awaiting references from other Council's utilising vehicles. Anticipated sign off and placement of orders by ending 31st July 2024.</p> <p>3. <i>Review commercial waste customer collection arrangement to undertake separate collection of food waste from businesses from 1st April 2025; in particular, businesses which are not Micro-Enterprises, which by definition of the Financial Conduct Authority (FSA) (i) employ fewer than 10 persons and (b) have a turnover or annual balance sheet not exceeding €2 million (£1.71million).</i></p> <p>Streetscene Team has written to all its commercial waste customers to understand their obligations in meeting, by not later than 31st March 2025, the 'Simpler Recycling' core material set collection, including food waste and/or whether they meet the micro-businesses (with less than 10 employees) extended target of 31st March 2027 which includes schools and hospitals. Where a business does meet the micro-business definition, they have until 31st March 2027 to make provisions for the separate collection of these waste streams. Deadline for response is 31.7.24; further to which, Streetscene will assess extent of service demand and consider resourcing collection arrangements.</p> <p>4. <i>Serve notice on North East Derbyshire District Council in the cessation of their use of Bolsover District Council's Riverside Depot for the parking and operation of their Southern waste collection and street cleansing vehicles by</i></p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p><i>not later than November 2025, to ensure capacity is available to meet Bolsover's increased vehicle (food waste) fleet requirements.</i></p> <p>Notice planned to be issued by ending 31st August 2024.</p> <p>5. <i>Submit a major change to the Traffic Commissioner's Office to increase the number of large goods vehicles contained in Bolsover District Council's fleet operator license, in anticipation of 7 new food waste collection vehicles.</i></p> <p>Application to Traffic Commissioner to be submitted by ending 31st March 2025.</p> <p>6. <i>Commence separate collection of food waste from businesses which are not Micro-Enterprises.</i></p> <p>As per item 3 update.</p> <p>7. <i>Prepare a communication plan to promote introduction of separate weekly food waste collection to all District households from 1st April 2026.</i></p> <p>To be developed once delivery lead times for vehicles and caddies established.</p> <p>8. <i>Report to Council seeking approval to establish revenue budget to meet the ongoing operational cost of undertaking separate weekly food waste collections from 1st April 2026 to all District households.</i></p> <p>To be undertaken following Government informing the Council of its new burdens revenue funding award.</p> <p>9. <i>Delivery of kerbside caddies to all District households between November 2025 and March 2026, utilising in-house waste services staff during winter suspension of green bin collections in anticipation of commencing separate weekly food waste collections from 1st April 2026.</i></p> <p>Anticipated delivery January, February, and March 2026.</p> <p>10. <i>Commence separate weekly collection of from all District households.</i></p>






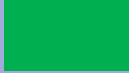
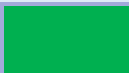


Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		Commencing arising from delivery of actions 1 to 9.
ENV.05 - Carry out 155 targeted proactive littering / dog fouling patrols per year	On Track	Patrols will be broken down into quarterly and monthly targets and carried out in response to customer complaints. 40 patrols per quarter, 37 achieved this period. Shortfall of 3 due to a vacant post within the team.
ENV.06 - Reduce fly-tipping incidents per 1,000 people in Bolsover District over the plan period	On Track	<p>Updated against milestones for this target:</p> <p><i>Install permanent metal signage at 15 fly tipping hotspots</i> - The signage is with Streetscene now to progress. They have identified their hotspots and are responsible for arranging installation.</p> <p><i>Coordinate a monthly meeting between Environmental Health, BDC Streetscene and BDC Enforcement team</i> Service manager, Environmental Enforcement Manager and Housing & Public Health Manager are due to meet with Manager of BDC Enforcement Team on 10th July 2024 to agree on how this should be taken forward.</p> <p><i>Coordinate a communications campaign with BDC Comms centred on fly tipping.</i>- Completed (press release and multiple website news releases related to fly tipping)</p> <p><i>Ensure all available camera kits are deployed at fly tipping hotspots at all times</i> - Ongoing - All camera kits have been reviewed and cameras deployed. More wildlife cameras to be purchased in Q2.</p> <p>Q1 outturn – 3.58 incidents per 1,000 population</p> <p>This is an OFLOG indicator – latest published data is for <u>2022/23</u>: Bolsover 16.5 incidents per 1,000 population. Lower quartile (from 12.6 to 45.0) for East Midlands Local Authorities</p>
ENV.07 - Achieve minimum quality standards of 60% for green spaces	On Track	<p>Planning Department has started carrying out audits of green spaces and will continue to do so over the summer and autumn of 2024. This is being shared across a number of staff, rather than falling on one officer as it did previously, accounting for the lack of progress in recent years.</p> <p>s106 contributions are being invested in the development and improvement of green</p>


Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2024/25 Progress Update
		<p>spaces, mainly through the provision of new play equipment or the carrying out of wider site improvements. One recent example is Hornscroft Park in Bolsover where a new skatepark has recently been installed and wider site landscaping works have been carried out. A significant sum (circa £100,000) is also to be invested in improvements to Houfton Road Recreation Ground in Bolsover with a community consultation exercise to be carried out towards the end of 2024.</p> <p>Leisure Services is also working with Planning to assist in the development of a new town park in Bolsover which will form part of the Bolsover North development. As a new park this will be designed and developed as a 'Green Flag' park from the outset. The Council does not currently have a Green Flag park, so this is seen as an essential criteria for the new park.</p>
ENV.08 - Annually monitor the condition of Local Wildlife Sites	On Track	Service Level Agreement with Derbyshire Wildlife Trust has been reviewed and it remains fit for purpose and supports Council Plan delivery. Derbyshire Wildlife Trust planned to undertake at least 12 condition surveys of existing and potential Local Wildlife Sites during 2024/25.
ENV.09 - Support developers and local organisations to deliver Biodiversity Net Gain across our urban and rural environments, realising future opportunities that support and deliver our Local Nature Recovery action plan.	On Track	Biodiversity Net Gain (BNG) became mandatory for most development types in April 2024 and therefore we are currently working with developers engaged in the planning application process to ensure BNG is secured through permissions granted. We will also be looking at ways in which we can work with local Wildlife Trusts and registered responsible bodies to deliver BNG as locally as possible; this will include looking at future opportunities on our own land in accordance with our Local Nature Recovery Action Plan.

Supporting Key Performance Indicators

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Environmental Health	Q1 2024/25 Outturn	Q1 2024/25 Target	Status	
EH 01 Percentage of EH service requests resolved within the reporting period that were resolved within set target time	88	90		Within Target
EH 02 Percentage of planned food premises inspections carried out against programme (High Risk Cat A, B, C's)	100	100		On / Above Target
EH 03 Percentage of planned LA-PPC inspections carried out against programme	50	100		Below Target
EH 04 Percentage of planned Animal Licensing inspections carried out against programme	100	100		On / Above Target
EH 05 Number of targeted proactive littering/dog fouling patrols carried out	37	39		Within Target
EH 06 Number of proactive community patrols or events focussing on litter, waste and dog fouling	5	3		On / Above Target
Streetscene				
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported	100	95		On / Above Target
SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported	97	95		On / Above Target
SS 03 Undertake Local Environmental Quality Surveys Detritus	12	12		On / Above Target

SS 04 Undertake Local Environmental Quality Surveys Weeds (Quarterly)	7	14		Below Target / Positive
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KPI Exception Notes

EH 03 Percentage of planned Local Air Pollution Prevention and Control (LAPPC) inspections carried out against programme	Two inspections were due during the quarter, one was carried out and the other which was due in May is booked in for July. This was pushed back due to capacity issues within the wider team and service priorities.
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Appendix 3: Council Plan Targets for ‘Our Economy by driving growth, promoting the district and being business and visitor friendly’

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.

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Key Council Target	Status	Q1 Apr – Jun 2024 Progress
ECO.01 - Refresh our Business Growth Strategy to enable and empower Dragonfly to support the Council to make best use of our assets, support growth in the local economy, attract inward investment to the district and maximise the district's share of potential funding streams from the Government and the East Midlands Combined County Authority	On Track	<p>A workshop has been convened for officers across departments including Housing, Planning, Economic Development, Property Services, Leisure and Corporate Policy to come together to discuss and formulate the new business growth strategy and action plan for the next four-year period 2024- 2028, which will underpin the new Corporate Plan's ambition for economic prosperity and growth.</p> <p>The Business Growth Strategy sets out the key activities and aspirations of the Council to achieve the vision of "maximising our influence and opportunities within the East Midlands Combined County Authority to drive the continued delivery of excellent services, maximise local aspirations and drive economic prosperity for Bolsover District".</p> <p>There are 5 priorities for the growth strategy which align to the council plan, and also to the strands of the East Midlands Mayoral Combined Authority, which are:</p> <ul style="list-style-type: none"> • Business and Innovation Ambition: we will make Bolsover an even better place to do business... • Land and Housing Ambition: we will make Bolsover an even better place to live... • Net Zero Ambition: we will take effective climate action for people and places... • Transport Ambition: we will make it easier for anyone to get around the District and easier to get to and from other places... • Adult Education and Skills Ambition: everybody can believe in a positive future, be more ambitious about what is possible and go on to have successful lives regardless of their background or situation...

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
		<p>This workshop will take the time to look at each of the five priority areas and discussions will capture both the projects / activities underway, and the aspirations and ambitions of the different departments to bring forward innovative opportunities which we can include within the strategy and action plan.</p> <p>The workshop will include a SWOT and PESTLE analysis to ensure the five priority areas remain relevant to the organisation and the corporate priorities, as well as those of EMCCA and nationally.</p>
<p>ECO.02 - Work with partners to develop a place-based narrative to encourage inward investment, increase engagement with our key heritage assets and grow the visitor economy, the number of tourists and the amount of tourism spending in the district by 2025.</p>	<p>On Track</p>	<p>In early 2024 Bolsover District Council commissioned place specialist, thinkingplace to deliver a project to develop a new place 'story' for Bolsover. Through extensive consultation with stakeholders, this project has delivered the central proposition, or 'Big Idea', key themes and a visual expression which were signed off by a Steering Group who represented the place.</p> <p>What are our place priorities? The 'Big Idea' is 'Bolsover; confidently embracing its wider experience' which is the emotive, call to action for the place. This, alongside the accompanying themes:</p> <ul style="list-style-type: none"> • we've made it our business to reach out • experience our great value, living location • your visitor experience, all packaged up <p>What is the purpose of the action plan? The call to action and accompanying themes form the basis of the Bolsover Place Plan. The objectives of the Place Plan are:</p> <ul style="list-style-type: none"> • to raise awareness and improve perceptions of Bolsover with target audiences inside and outside the area • to improve belief in and pride of the place by residents and stakeholders across the area, encouraging them to get involved in delivering a successful future for Bolsover, with a consistent positive narrative

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
		<p>What are the aims of the Place Plan?</p> <ul style="list-style-type: none"> • to communicate and raise awareness of the 'story' to engage local businesses, organisations and people to become Champions for Bolsover • to identify priorities, 'quick wins', gains from synergies and potential gaps/overlaps in activity • to identify opportunities for collaboration between organisations in and around Bolsover • to improve integration and impact of existing marketing communication activity on behalf of Bolsover by partners and stakeholders • to provide recommendations on further actions to create a more integrated and consistent experience and promotion of the area to its target audiences • to attract inward investment to improve the place offer <p>How will the Place Plan be communicated?</p> <p>The accompanying themes will be communicated through 3 key campaigns Stay.Belong.Flourish:</p> <ul style="list-style-type: none"> • Stay - Promoting the area as short break destination and encouraging longer stays • Belong - Promoting our town centres and visitor economy to those new to the area following the many new housing developments coming to fruition across the district. • Flourish - Support our existing businesses and attract new business development in the area; includes reaching out to those living, working, visiting, and being educated in the district. <p>The Bolsover Place Programme and Action Plan was approved by a newly formed Bolsover Place Board led by the private sector. The launch of the new programme took place on 11th July 2024, with the following activity having taken place:</p> <ul style="list-style-type: none"> • The launch of the 'story' to key organisations across the area - creating a new positive place narrative for all stakeholders to use to celebrate the successes and opportunities of the area • The launch of The Bolsover Champions scheme - a new network to encourage collaboration amongst key businesses in the area • The Bolsover storybook - printed and PDF version that showcases the new narrative, photography and place identity and used as a strategic document to

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
		<p>highlight our ambition</p> <ul style="list-style-type: none"> • Bolsover visual identity and language developed with a design toolkit • A suite of place-led photography • Formulation of a Place Board • Development of a place portal www.bolsover-uk.com and social media feeds • Branded flags and merchandise for launch. <p>Progress against the Bolsover Place Action Plan will be provided in subsequent quarters.</p>
<p>ECO.03 - Work with partners to develop innovation and growth in our cultural and creative sectors through active support of an investment in a creative's network, cultural corridor, and maker's hub.</p>	<p>On Track</p>	<p>Part of the UK Shared Prosperity Fund (SPF) Tourism and Culture allocation is being invested in supporting a new Woman's Creative Network; delivered by Platform 31 on behalf of the Council. The network takes place the first Wednesday of every month at Platform 31's office at Pleasley Vale Mills. The network is open to anyone from in and around the area to attend.</p> <p>In Q1 the following sessions took place:</p> <p>April 24 - Creative Coaching Session - 5 Returning Participants 8 new Participants 13 Total Participants May 24 - Connections & Collaboration + DCC Create Growth, Vision Derbyshire - 8 Returning Participants 4 new Participants 12 Total Participants June 24 - Show & Tell - 9 Returning Participants 3 new Participants 12 Total Participants</p> <p>An Arts Council England (ACE) funded Need and Demand/Feasibility Study has identified a need for a Creative Hub in Bolsover town. The study led by Local Creative Ltd will now be developed into a funded business case. Working with key partners - Junction Arts, Platform 31, First Art, Opus Music and Direct Education Business Partnership we will develop the business case and seek investment to deliver a creative hub and cultural business district for Bolsover town.</p> <p>As part of the £15m Regeneration Funding, 36/36a Market Place will be purchased</p>

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
		<p>to develop a creative maker space to support the growth in the cultural and creative sectors. Part of the £15m will also fund the new Bolsover Place Programme - see ECO02. As part of the programme a new 10-year ambition will be developed to align arts, culture, tourism, heritage, and place.</p> <p>We are a key partner in the DCC led Derbyshire Makes ACE funded project that will see Bolsover as one of the main hubs to host an iconic event that will be taken to key hub areas across Derbyshire. We are also a key partner in the Cultural Coalition partnership between DCC, North East Derbyshire and Chesterfield Borough looking at opportunities to collectively develop innovation and growth in the arts/cultural sector.</p>
<p>ECO.04 - Work with Higher Education and Further Education providers and other partners to develop post 16 provision within the district to enable and empower more of our local workforce to find better paid, skilled jobs.</p>	<p>On track</p>	<p>Discussions with University of Derby Charter formalising agreed opportunities for collaboration are ongoing.</p> <p>Supporting the development of the Bolsover Sixth form development and integration into the wider district through the place narrative is ongoing.</p> <p>Employment and Skills Plans - positive engagement and active consultation through planning application consultation.</p> <p>Creative Hub Feasibility September 2024 - consultant appointed to continue the work with partners to further develop the business case for funding proposals for the creative hub.</p> <p>Support Vision West Notts College in the delivery of training through Pleasley Vale Business Park - lease negotiations ongoing with work underway to take occupation.</p> <p>Work with Vision West Notts through the design school for live briefs - design, construction, traditional skills, etc. Will continue discussions in September following the return to school after the summer holidays.</p> <p>Promotion of the apprenticeship opportunities to local employers is ongoing.</p>
<p>ECO.05 - Secure investment in improvement of our existing business estate and delivery of new commercial space, including regeneration of Pleasley Mills, to meet the needs of</p>	<p>On track</p>	<p>Development of new Industrial Units on Portland Drive, Shirebrook Mar 2026: Currently awaiting planning permission, decision date of 31st July 2024. Highways surveys are now complete. Awaiting further details from Derbyshire Wildlife Trust and their comments on the biodiversity of the site.</p>

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
<p>local business, encourage inward investment and support growth throughout the local economy.</p>		<p>Reconfiguration of Vernon Street to provide two industrial units Dec 24: A survey of the site has been completed by Dragonfly Development Limited (DDL) DDL have been instructed to complete a schedule of works, inclusive of the costs involved in reconfiguring the site. This will require a business case and approval of additional funding for the proposed investment from Members.</p> <p>Inward Investment enquiries into the district/promotion of the available Council owned assets - work is ongoing to support DCC inward Investment team, but the transfer of the Local Enterprise Partnership's inward investment team in to the new EMCCA structure will bring some changes to the service delivery and the team are continuing to provide investment opportunities and answer queries when enquiries are sent through either from EMCCA or Department of Trade & Industry.</p> <p>The redevelopment of 36/36a Market Place, Bolsover to provide new retail space Mar 26: Structural surveys, RICS surveys and utility surveys are currently being undertaken, due to be completed by mid-August.</p> <p>Investment in the meeting/conference facilities at The Tangent Business Hub, providing new equipment and uplift the décor Dec 24 - the works are currently being costed for the redecoration, replacement ICT equipment, general building cleaning (external) for the cladding, and landscaping improvements.</p> <p>Former White Swan Public House - community hub Mar 26: Structural surveys, RICS surveys and utility surveys are currently being undertaken, due to be completed by mid-August.</p> <p>Regeneration proposals for Pleasley Vale Business Park: Work has commenced at Pleasley Vale to prioritise urgent remedial works identified in the Capita condition report completed in 2022. This will inform us on the funding requirements to complete these works. Beaumont Rivers have been appointed to complete Priority 1 emergency measures as part of our flood mitigation plans. The insurance claim following the flood is not yet settled so remedial works after the flood still to be completed.</p>

Key Council Target	Status	Q1 Apr – Jun 2024 Progress
ECO.06 - Deliver a fully operational crematorium and manage this facility to generate income from 2025.	On Track	<p>Work continues on the construction of the wake building and the main crematorium building, with steel frame erected to both buildings. The landscaping work to the grounds and parkland has continued whilst some contract performance issues have been dealt with through contract changes and the appointment of a new architect.</p> <p>The sale of additional Biodiversity Net Gain (BNG) credits off the crematorium development to external developments elsewhere in the district - this will be progressed upon completion of the main development and achievement of the site's BNG credits.</p> <p>Recruitment of the operational team and groundwork team is planned for Summer 25 together with the lease of the wake facility to a third-party operator.</p>
ECO.07 - Review procurement rules to meet public procurement regulations and social value requirements.	On Track	This is on track for review by 28th October 2024 when the new reform for Public Procurement comes into effect

No Council KPI's to report under this council plan aim.

Appendix 4: Council Plan Targets and Supporting KPI's for 'Our Housing by delivering social and private sector housing growth'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Extended	The date for completion of this target has been formally extended by a Director and/or Members.
Not Started	The target has yet to be started but is well within the date for completion.




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Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2023/24 Progress Update
1 - Prepare and adopt new Council Housing Strategy by October 2024	Extended	During quarter 1, the Housing Strategy team have been drafting the revised Strategy with a view to formal consultation during quarter 2. The team have met fortnightly. Reports presented to Scrutiny in April. With agreement with relevant portfolio holders and Customer Services Scrutiny the timetable has been amended and the revised Strategy will be adopted by end of December 2024.
2 - Deliver 200 new homes through a new Bolsover Homes Programme using Dragonfly Development Ltd by March 2028	On Track	Dragonfly Development are on site at Woburn, Blackwell and this will deliver 45 units comprising bungalows, houses, and a newly built independent living scheme. This is due for completion April 2026. A Shirebrook cluster is being worked on which would see a further 20 properties being delivered. Further sites are being explored.
3 - Maintain high levels of tenant satisfaction with council housing and associated services as assessed under the annual Tenant Satisfaction Measures (TSM) with the aim to be above the national average.	On Track	During quarter 1, Housing officers worked with the Performance & Improvement team on the analysis of the results for 2023/24. The Council has now completed its submission for 2023/24 to the Regulator and published the outturn on the website . A tenant summary version of the results is due to be developed in quarter 2. Work has been completed on revisions to the survey for 2024/25 and the first wave is planned for September 2024. Housing officers plan to secure additional license access to the consultation software (Snap Surveys) as part of planned improvements to the process for 2024/25. Overall satisfaction is at a high standard










Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2023/24 Progress Update
		(86.8%) and when comparing to sector averages of the results published so far, the Council is performing above average.
4 - Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.	On track	As part of the Council's preparation for the launch of the new consumer standards in April 2024, officers have developed a self-assessment against the requirements of the four standards. This assessment includes documenting the evidence the Council holds on the Council's performance against the standards, and a clear gap analysis. Officers are now awaiting the outcome of the inspection that took place in quarter 1 and from this an improvement plan will be developed and delivered.
5 - Commission and complete an appropriate council housing stock condition survey by April 2025, upon completion develop an improved rolling programme of stock inspections to inform future repairs and maintenance programme.	On track	<p>Executive approved the commencement of the procurement of a specialist supplier to undertake a 100% stock condition survey of the Council's Housing Revenue Account Dwelling Stock in May 2024. A procurement exercise was completed to secure a contract under the Strategic Asset Management Services Framework. The contract is for a 100% Stock Condition and Energy Survey of Bolsover District Council's housing stock.</p> <p>At the end of the survey programme, together with the full dataset and photographs, the service provider will provide a report setting out the key information from the surveys and an updated 30-year outline asset investment. The data will be in a format compatible with the Council's Housing Management System.</p>
6 - Annually monitor housing delivery in the district and take steps if required to continue to meet the annual target of 272 new homes set out in the Local Plan for Bolsover District.	On track	<p>The number of net housing completions between April 1st, 2023, and March 31st, 2024, is 359, which is above the annual target.</p> <p>Quarterly monitoring on major housing sites in relation to s106 Agreement monitoring is undertaken and gives a good indication of whether we are on track or not to meet the annual target. It is not the full survey which takes place after the financial end however it acts as a decent sample group and indicator of wider trends across all sites. This information will be provided at Q2 and quarterly thereafter.</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q1 2023/24 Progress Update
7 - Commission and complete Local Housing Needs evidence by August 2024 to better understand the district's affordable housing needs	On track	The procurement exercise for this evidence base has been completed (jointly with and led by Chesterfield Borough Council) and Icini Projects were appointed in May 2024. Inception meeting held in late May and work ongoing.
8 - Work with partners to increase the supply, quality, and range of affordable housing to meet identified local needs.	Not Started	Work scheduled to start later in the year.
9 - Develop strategies to support the private rented sector in supporting the Council in its duties.	On track	Private Sector Housing Strategy 2024-2027 formally approved and adopted by Executive in April 2024. Action Plan in progress with officers and launch event planned for the autumn with private sector landlords. The Council is working with DASH and CB4YS on a further support package to the private rented sector.
10 - Deliver the actions within the Council's Homelessness Strategy by December 2027	On track	<p>Housing officers meet regularly as part of the countywide steering group responsible for delivery of the strategy. A progress report was presented to scrutiny in July 24. Of the 48 actions, 15 are red (not yet started), 27 are amber (ongoing) and 6 are green (complete). We have identified the following four planned activities for delivering actions within the Homeless Strategy in line with the Council's Ambition:</p> <ul style="list-style-type: none"> • Following consultation with private landlords, develop a comprehensive and attractive countywide landlord offer. • React accordingly and ensure a range of measures are in place to prevent homelessness linked to the wider economy and increases in cost of living. • Streamline the duty to refer system, and work with partner agencies to improve timelines and quality of referrals. • As part of the 'Rough Sleeper Initiative' develop a targeted prevention approach to prevent the flow of new rough sleepers on to the street.

Supporting Key Performance Indicators

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Housing	Q1 2024/25 Outturn	Q1 2024/25 Target	Status
01. Proportion of rent collected as a % of rent due in the financial year	83	92	 Below Target
02. Percentage of rent lost through LA dwellings becoming vacant (void rent low)	3.2	3.5	 Below Target (Positive)
03. Former tenants arrears as a % of rent due in the financial year.	2	2	 On Target
04. Current tenants arrears as a % of rent due in the financial year	5	4	 Above Target (Negative)
05. Allocations - from Dragonfly handover to relet - 14 working days	20	14	 Below Target
06. Homelessness successful prevention cases	84	75	 Above Target
07. Homelessness successful relief cases	80	45	 Above Target
08. % of Stage 1 housing complaints responded to within 10 working days	100	100	 Above Target
09. % of Stage 2 housing complaints responded to within 20 working days	100	100	 Above Target

KPI Exception Notes

01. Proportion of rent collected as a % of rent due in the financial year	<p>This indicator is always lower at the start of the financial year and the 83% is in line with the balance at the end of Quarter One in 2023.</p> <p>The team continue to work hard with tenants to signpost to support agencies and offer appropriate assistance however the current financial crisis is having an impact on the rental income.</p>
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<p>04. Current tenants arrears as a % of rent due in the financial year</p>	<p>Although we are still above the target of 5%, we are still seeing a gradual decrease in the number of cases. This is in part down to the Mobysoft software which only prompts the cases that the Income Management Team need to be focussing on rather than listing all tenancies in arrears. The team continue to work hard with tenants to signpost to support agencies and offer appropriate assistance and we continue to be supportive yet but firm in our approach to the arrears.</p> <p>296 Households recommended for contact in March 2023 are now no longer being recommended for contact. This tells us that the interventions and support the team is providing is making a difference.</p>
<p>05. Allocations - from Dragonfly handover to relet - 14 working days</p>	<p>This is higher than usual due to the implementation of the new Housing Allocation Policy and the shutdown period in April 24 to accommodate the changes to the system. The allocation of 18 properties was delayed during this period which has impacted on the figure.</p>



Bolsover District Council

**Meeting of the Finance and Corporate Overview Scrutiny Committee
on 5th September 2024**

Budget Monitoring Report

Report of the Director of Finance and Section 151 Officer

Classification	This report is public.
Contact Officer	Theresa Fletcher Director of Finance and Section 151 Officer

PURPOSE/SUMMARY OF REPORT

To update the Committee on the financial position of the Council following the first quarter’s budget monitoring exercise for the General Fund, the Housing Revenue Account (HRA), Capital Programme and Treasury Management activity.

REPORT DETAILS

1.1 This report provides the current financial position following the 2024/25 quarter 1 monitoring exercise.

Dragonfly Management Ltd

1.2 Members will be aware that over a year ago, a number of Council services were transferred into Dragonfly Management.

1.3 As a reminder, the services transferred were:

- Economic Development
- Facilities Management
- Property/Commercial Asset Management
- Property Services and Estates
- Repairs and Maintenance
- Tourism

1.4 The Council continues to make payments to Dragonfly Management for the provision of these services in line with the service level agreement. The Council makes a charge to Dragonfly Development for the support services provided to the whole company. Budgets from the already approved Medium-Term Financial Plan (MTFP) are paid over to Dragonfly Management to allow them to operate and pay for our services.

1.5 To ensure effective financial management continues to take place regarding the transferred services, the structure of services within the Council’s financial management system was changed.

- 1.6 For the purposes of this report, services that have been transferred into Dragonfly Management are shown on the attached appendices 1, 2 and 4 as Dragonfly Services. The remainder of the Council's services are shown in the Community Services Directorate if they are outward facing services or in the Corporate Resources Directorate if they are internal support services.
- 1.7 As usual the whole report is split between General Fund and Housing Revenue Account with the Dragonfly Services shown within each of the funds.

General Fund Revenue Account

- 1.8 The General Fund Revenue Account summary is shown in **Appendix 1**. The original budget for 2024/25 showed a positive contribution to the NNDR Growth Protection Reserve of £0.188m, a surplus in effect. The current budget now shows this to be a use of the reserve after adjustments have been made to the business rates figures for the actual 2024/25 NNDR1 return, and the estimated business rates deficit of £0.355m. However, after the Council tax increase, and other small movements are included the current budget overall is showing a surplus of £0.131m. As savings are identified and secured, they are moved into the relevant cost centres within the main General Fund Directorates. **Appendix 2** details the net cost of each cost centre within the Directorates.
- 1.9 Salary budgets for 2024/25 were last scrutinised by officers in October 2023 as part of preparing the MTFP. Officers have now begun to review the actuals for the first quarter against the budgets as part of the revised budget process. Any savings from vacancies or maternity leave and restructuring changes will be removed from budgets where possible and reported to Members in December with the Revised Budget report.
- 1.10 In order to improve the monitoring and control of Section 106 monies received by the Council, the sums due to be utilised in a financial year are now recorded within the General Fund directorate budgets with the expenditure recorded against these sums. The position for the 2024/25 budgets is currently an unusual one, because we are expecting to receive more income than we pay out in expenditure. I suspect this is only temporary until the budgets for 2023/24 are moved into the new year. There are 3 deadlines for expenditure to be spent by in 2024/25. £0.163m needs to be spent by 20/12/24; £0.016m by 30/1/25 and £0.123m by 10/3/25. Officers are working to ensure that this spend is undertaken in line with the S106 legal requirements.
- 1.11 The overall position at the end of quarter 1 shows that there is a favourable variance of £0.576m, with most identified variances as a consequence of timing, which is usual for this time in the year. There are no known large budget pressures identified in quarter 1 but officers will continue to monitor the position during the next quarter.
- 1.12 Table 1 below shows the latest position of all years in the current MTFP. As a Council we made it our strategy to save extra income earned in years when we received more than we estimated, to be able to use it in future years' when income was reduced. This is being held in the National Non-Domestic Rates (NNDR) Growth Protection Reserve and the balance at the 31st of March was £12.517m.

Transfers are made from this reserve to the general fund to replace the losses caused by changes in Government funding.

- 1.13 Within the current MTFP, estimates of movement to/(from) this reserve are as follows: there is a contribution from the reserve to general fund of £0.620m in 2025/26, £3.803m in 2026/27 and £4.122m in 2027/28. In 2024/25 there is a transfer into the reserve from general fund of £0.188m, but as discussed in paragraph 1.8, this will change at the revised budget stage for updated NNDR1 figures. This reserve is not a sustainable source of income for the general fund.

<u>Table 1</u>	2024/25 Budget £000	2025/26 Budget £000	2026/27 Budget £000	2027/28 Budget £000
Net Cost of Services	13,907	14,266	14,747	15,342
Net debt charges + investment interest	(1,052)	(806)	(1,185)	(1,235)
Net t/f to/(from) reserves + balances	1,178	1,462	367	321
Net t/f to/(from) NNDR Growth Protection Reserve	188	(620)	(3,803)	(4,122)
Parish precept	3,968	3,968	3,968	3,968
Funding from council tax, business rates and Government grants	(18,189)	(18,270)	(14,094)	(14,274)
Use of GF balance	0	0	0	0

- 1.14 Once work that began in August on revised budgets has been completed, the revised position will be presented to Members in November and December. The work on the MTFP update and the new year which will begin in quarter 3 will be presented to Members in January.

Government funding update

- 1.15 As discussed in detail in the Medium-Term Financial Strategy which is being presented to Executive on the 9th of September for consideration and Council on October the 9th for approval, there remains a great deal of uncertainty regarding the future funding of Local Government. The change in Government after the general election makes trying to predict what may be in the Spending Review for 2024, extremely difficult.
- 1.16 Some external commentators are predicting another 1-year settlement, with decisions on spending reforms delayed until 2026/27 at the earliest. I think we will have to wait and see!

- 1.17 The medium-term financial plan will be updated as far as possible to include all known implications from the new Spending Review when it is received.

Housing Revenue Account (HRA)

- 1.18 The Housing Revenue Account summary for the first quarter of 2024/25 is set out in **Appendix 3** to this report. The original budget for 2024/25 showed a balanced budget with a transfer of £0.363m back to the HRA balance, to re-instate the £2m minimum balance. The current budget shows this to still be the case.
- 1.19 **Appendix 4** details the net cost of each cost centre within the HRA and gives some details for the larger variances. The information on the HRA services transferred into Dragonfly Management is also provided.
- 1.20 The overall position at the end of quarter 1 shows that there is an adverse variance of £0.125m. Similarly to the general fund, most of the identified variances are due to timing. The only significant issue to report regarding the overall position for the HRA at the end of the first quarter is the reduction in income caused by voids being at a level higher than budgeted for. The budget included an estimate of 3% for the reduction in income but the position at the end of quarter 1 is that voids are at 3.66%, which means the cost of the reduction in income is currently £0.069m higher.
- 1.21 It is not yet known whether the Rent Policy of the previous Government will still be in place for the rent setting process for 2025/26. As soon as any information is received, it will be reported to Members.

Capital Programme

Capital Expenditure

- 1.22 The capital programme summary for the first quarter of 2024/25 is provided in **Appendix 5** to this report.
- 1.23 In headline terms, the capital programme profiled budget for quarter 1 is £10.817m and the actual spend and known commitments total £7.227m, which is £3.590m behind the planned spend position. The budget for the capital schemes which are managed by Dragonfly Management are paid over in advance once a quarter, so a few of the schemes have actuals that almost match exactly to the profiled 3-month budget. The main areas to highlight are listed below:
1. The Shirebrook Crematorium is under spent for the quarter by £1.320m. It is expected that progress will be made on this scheme during the rest of the year.
 2. The GF Vehicle Replacements are showing as over spent for the quarter £1.040m but this is within the year's budget and the scheme cannot be quarterly profiled.
 3. The new build HRA properties are together £3.493m under spent for the quarter due to the phasing of the individual schemes.
 4. The HRA Vehicle Replacements appear over spent by £0.686m but again the scheme cannot be quarterly profiled, and this is within the year's budget.

- 1.24 There are no significant financial issues to report regarding capital expenditure at the end of the first quarter.

Capital Resources

- 1.25 HRA – The Council has sufficient capital resources in place to finance the HRA actual expenditure and commitments at the end of the first quarter.

General Fund – The financing of the General Fund part of the capital programme is in line with the approved financing arrangements.

Treasury Management

- 1.26 The treasury management function covers the borrowing and investment of Council money. This includes both the management of the Council's day to day cash balances and the management of its long-term debt. All transactions are conducted in accordance with the Council's approved strategy and the CIPFA Code of Practice. Good treasury management plays an important role in the sound financial management of the Council's resources.
- 1.27 The Council approved the 2024/25 Treasury Management Strategy at its meeting in February 2024. **Appendix 6** identifies the Treasury Management activity undertaken during the first quarter of 2024/25 and demonstrates that this is in line with the plans agreed as part of the strategy. The income received from investments is currently higher than budgeted, mainly due to the increases in the Bank base rate we have seen since the budget was set in December. The reduction in the rate of .25% to 5% on the 1st of August, will be included when the budget is reviewed as part of the revised budget process.
- 1.28 We have continued to use a number of Money Market Funds (MMF's) during quarter 1 to place the cash that we do not have an immediate need to use. MMF's are currently offering better interest rates than banks although we are still achieving below bank base rate on our investments even in the MMF's. Careful monitoring of our cash balances is being undertaken on a daily basis and we are looking where we could put investments out for a longer period in order to obtain better rates. A full assessment of this is being done to update the revised budgets.

2 Reasons for Recommendation

- 2.1 The report summarises the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury Management activity.
- 2.2 The Medium-Term Financial Strategy approved in July 2023, and being presented to Members during September and October 2024 for updates and approval, stated that it is the Council's intention to monitor the budgets of the services transferred into Dragonfly Management as part of the budget monitoring process.

3 Alternative Options and Reasons for Rejection

3.1 The Budget Monitoring report for 2024/25 is primarily a factual report which details progress against previously approved budgets. Accordingly, there are no alternative options to consider.

RECOMMENDATION(S)

- 1 That the Finance and Corporate Overview Scrutiny Committee notes the monitoring position of the General Fund at the end of the first quarter as detailed on **Appendix 1** (A net favourable variance of £0.576m against the profiled budget) and the key issues highlighted within this report.
- 2 That Finance and Corporate Overview Scrutiny Committee notes the position on the Housing Revenue Account (HRA), the Capital Programme and Treasury Management at the end of the first quarter (**Appendices 2, 3, 4, 5 and 6**).

Approved by the Portfolio Holder - Cllr Clive Moesby, Executive Member for Resources

IMPLICATIONS.

Finance and Risk: Yes No

Details:

The issue of Financial Risk is covered throughout the report. In addition, the Council has a risk management strategy and associated framework in place and the Strategic Risk Register is regularly reviewed through the Council’s performance management framework. The risk of not achieving a balanced budget is outlined as a key risk within the Council’s Strategic Risk Register and is therefore closely monitored through these practices and reporting processes.

The reductions in Government funding on the general fund are currently being managed by contributions to and from the National Non-Domestic Rates (NNDR) Growth Protection Reserve. The HRA does not have the use of this general fund reserve and needs to be carefully managed to ensure it continues to be sustainable over the life of the 30-year business plan. This includes the effects of any borrowing undertaken for the capital programme, since the business plan was last updated.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

Environment:

Details:

Not applicable to this report.

Staffing: Yes No

Details:

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies.</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<p>District Wards Significantly Affected</p>	All
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Details: Portfolio Holder for Resources</p>

<p>Links to Council Ambition: Customers, Economy, and Environment.</p>

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	HRA Detail
5	Capital Programme
6	Treasury Management Update

<p>Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>
None

Rpttemplate/BDC/040222

GENERAL FUND SUMMARY - 2024/25

APPENDIX 1

	Per Council	Per FMS			
	31/1/24	Current	3 months	3 months	3 months
	Original	Budget	Budget	Actuals	Variance
	Budget	Budget	Budget	Actuals	Variance
	£	£	£	£	£
Community Services Directorate	9,560,798	10,234,562	2,558,641	2,092,189	(466,452)
Corporate Resources Directorate	2,063,871	2,429,350	607,338	(111,376)	(718,714)
Dragonfly Services	2,278,866	2,723,588	680,897	1,448,042	767,145
<u>S106 due in year</u>					
Community Services Directorate	3,609	(206,490)	(51,623)	(210,100)	(158,478)
Net Cost of Services	13,907,144	15,181,010	3,795,253	3,218,755	(576,498)
Debt Charges	772,534	772,534	193,134	193,134	0
Investment Interest	(1,824,878)	(1,824,878)	(456,220)	(456,220)	0
Contributions to Reserves	1,717,249	1,717,249	429,312	429,312	0
Contributions from Earmarked Reserves	(247,873)	(451,600)	(112,900)	(112,900)	0
Contribution (from)/to NNDR Growth Protection Reserve	188,167	(166,394)	(41,599)	(41,599)	0
Contribution (from)/to S106 Holding A/cs and Miscellaneous Holding A/cs	(242,223)	(392,871)	(98,218)	(98,218)	0
Contribution from Grant A/cs	(49,000)	(963,572)	(240,893)	(240,893)	0
Parish Precepts	3,968,503	4,583,187	1,145,797	1,145,797	0
Total Spending Requirement	18,189,623	18,454,665	4,613,666	4,037,168	(576,498)
Revenue Support Grant	(1,570,582)	(1,570,582)	(392,646)	(392,646)	0
Business Rate Retention	(7,311,265)	(7,311,265)	(1,827,816)	(1,827,816)	0
New Homes Bonus Grant	(361,142)	(361,142)	(90,286)	(90,286)	0
Services Grant	(18,623)	(18,623)	(4,656)	(4,656)	0
Funding Guarantee Grant	(392,305)	(392,305)	(98,076)	(98,076)	0
BDC Council Tax Requirement	(4,555,217)	(4,691,334)	(1,172,834)	(1,172,834)	0
Business Rates Collection Fund deficit	0	354,561	88,640	88,640	0
Council Tax Collection Fund Surplus	(11,986)	(11,986)	(2,997)	(2,997)	0
Parish Council, Council Tax Requirement	(3,968,503)	(4,583,187)	(1,145,797)	(1,145,797)	0
Funding Requirement	(18,189,623)	(18,585,863)	(4,646,466)	(4,646,466)	0
Funding gap/(surplus)	0	(131,198)	(32,800)	(609,297)	(576,498)

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G007	Community Safety - Crime Reduction	77,227	19,307	3,955	(15,351)	Annual grant received in full in Q1.
Comm S	G008	Community Safety Grant	0	0	3,844	3,844	
Comm S	G010	Neighbourhood Management	82,634	20,659	20,659	1	
Comm S	G013	Community Action Network	394,414	98,604	99,775	1,171	
Comm S	G017	Private Sector Housing Renewal	93,682	23,421	18,691	(4,729)	
Comm S	G018	Environmental Health Covid Team	14,300	3,575	3,594	19	
Comm S	G020	Public Health	(70,000)	(17,500)	70,000	87,500	£70k income accrual still outstanding from CBC for 23/24, income to be received later in the year for current year.
Comm S	G021	Pollution Reduction	258,080	64,520	54,873	(9,647)	
Comm S	G022	Env Health - Health + Safety	0	0	(288)	(288)	
Comm S	G023	Pest Control	38,010	9,503	9,290	(212)	
Comm S	G024	Street Cleansing	440,616	110,154	90,451	(19,703)	Staffing costs showing £19k under spent for the period.
Comm S	G025	Food, Health & Safety	137,543	34,386	33,706	(680)	
Comm S	G026	Animal Welfare	132,178	33,045	32,383	(662)	
Comm S	G027	Emergency Planning	17,720	4,430	0	(4,430)	Invoice outstanding for Q1
Comm S	G028	Domestic Waste Collection	1,514,127	378,532	317,542	(60,990)	Staffing costs £40k under spent. Income received in advance £38k.
Comm S	G032	Grounds Maintenance	1,068,975	267,244	279,340	12,097	Staffing costs showing £14k under spent for the 1/4. Agency income from DCC showing £17k under achieved for the period. Grass cutting showing £8k under achieved.
Comm S	G033	Vehicle Fleet	1,246,023	311,506	413,232	101,727	Staff costs £21k under spent for period. Diesel and hired + contract £65k committed more than the profiled budget. Recharge to NE £42k under achieved for period.
Comm S	G036	Environmental Health Mgmt & Admin	323,784	80,946	81,630	684	
Comm S	G037	BDC Air Quality No2	393,075	98,269	0	(98,269)	External funding not yet paid over to NE.
Comm S	G046	Homelessness	283,932	70,983	(85,794)	(156,777)	Grant funding received in advance £165k.
Comm S	G047	Household Support Fund	0	0	8,381	8,381	
Comm S	G048	Town Centre Housing	(10,600)	(2,650)	0	2,650	
Comm S	G049	Temporary Accommodation Officer	98,322	24,581	(21,995)	(46,575)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters, grant received in advance for whole year.

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G053	Licensing	62,988	15,747	1,081	(14,666)	Invoice outstanding from NE.
Comm S	G056	Land Charges	49,596	12,399	(4,197)	(16,596)	Hired + contract services and professional consultancy fees both under spent by £10k.
Comm S	G061	Bolsover Wellness Programme	63,343	15,836	6,437	(9,398)	
Comm S	G062	Extreme Wheels	5,518	1,380	(8,159)	(9,538)	
Comm S	G064	Bolsover Sport	178,051	44,513	42,911	(1,601)	
Comm S	G065	Parks, Playgrounds & Open Spaces	54,357	13,589	16,260	2,671	
Comm S	G067	Shirebrook TC Regeneration	29,880	7,470	43,782	36,312	Commitment placed before budget for expenditure funded externally, was added.
Comm S	G068	Biodiversity NG + LNR Work	10,047	2,512	10,989	8,477	
Comm S	G069	Arts Projects	59,252	14,813	11,373	(3,440)	
Comm S	G070	Outdoor Sports & Recreation Facilities	44,293	11,073	2,780	(8,293)	
Comm S	G072	Leisure Services Mgmt & Admin	248,595	62,149	43,942	(18,207)	Staffing costs £4k under spent. Marketing costs £3k under spent and contributions to other authorities under spent by £8k as these are paid out in full later in the year.
Comm S	G073	Planning Policy	363,293	90,823	120,405	29,582	Staffing costs under spent by £4k due to vacancies. Professional & consultancy fees fully committed for the year so showing £35k over spent for the period. Income showing £9k under achieved.
Comm S	G074	Planning Development Control	143,614	35,904	78,654	42,751	Staffing costs £16k under spent due to vacancies. Advertising showing £27k over spent due to call-off order being raised for the year. Planning fee income under achieved by £15k.
Comm S	G076	Planning Enforcement	94,034	23,509	10,641	(12,867)	Staffing costs under spent due to vacancies.
Comm S	G079	Senior Urban Design Officer	66,135	16,534	15,591	(942)	
Comm S	G097	Groundwork & Drainage Operations	109,667	27,417	16,385	(11,032)	Staffing costs under spent due to vacancies.
Comm S	G106	Housing Anti Social Behaviour	176,424	44,106	35,284	(8,822)	
Comm S	G112	Creswell Health + Wellbeing Centre	0	0	56,592	56,592	Fully rechargeable to EWPCPC, hence a zero budget
Comm S	G113	Parenting Practitioner	46,438	11,610	17,575	5,966	
Comm S	G123	Riverside Depot	254,052	63,513	48,574	(14,939)	Staffing costs under spent due to vacancies.
Comm S	G124	Street Servs Mgmt & Admin	67,932	16,983	15,420	(1,563)	

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G125	S106 Percent for Art	(99,328)	(24,832)	(99,328)	(74,496)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G126	S106 Formal and Informal Recreation	(127,356)	(31,839)	(130,965)	(99,126)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G131	Bolsover Community Woodlands Project	5,000	1,250	45,468	44,218	External funded - expenditure will be reclaimed from the Woodland Trust.
Comm S	G132	Planning Conservation	52,892	13,223	12,426	(797)	
Comm S	G135	Domestic Violence Worker	53,038	13,260	13,358	98	
Comm S	G139	PropTech Engagement Fund	22,825	5,706	24,835	19,128	External funding expenditure not being spent in quarters.
Comm S	G142	Community Safety - CCTV	2,000	500	0	(500)	
Comm S	G143	Housing Strategy	60,487	15,122	13,672	(1,449)	
Comm S	G144	Enabling (Housing)	46,258	11,565	10,773	(792)	
Comm S	G146	Pleasley Vale Outdoor Activity Centre	57,041	14,260	5,740	(8,520)	
Comm S	G148	Commercial Waste	(198,000)	(49,500)	(216,454)	(166,954)	Income received in advance £121k. Waste disposal cost awaiting invoices for Q1 24/25 £48k.
Comm S	G149	Recycling	404,715	101,179	134,273	33,094	Staffing costs under spent by £63k. Income credits not raised £113k.
Comm S	G153	Housing Advice	28,018	7,005	4,506	(2,498)	
Comm S	G170	S106 Outdoor Sports	135,470	33,868	135,470	101,602	Can't be 1/4ly profiled.
Comm S	G172	S106 - Affordable Housing	(195,418)	(48,855)	(195,418)	(146,564)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G176	Affordable Warmth	24,779	6,195	0	(6,195)	
Comm S	G179	School Sports Programme	5,040	1,260	(6,948)	(8,208)	
Comm S	G181	STEP	0	0	636	636	
Comm S	G182	Community Outreach Programmes	0	0	(5,473)	(5,473)	
Comm S	G183	Holiday Activity + Food (HAF) programme	0	0	(18,300)	(18,300)	Grant received in advance of expenditure.
Comm S	G196	Assistant Director of Planning & Planning Policy	89,124	22,281	21,030	(1,251)	

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G198	Assistant Director of Housing (GF)	39,597	9,899	9,317	(583)	
Comm S	G199	Assistant Director of Street Scene	88,335	22,084	0	(22,084)	Vacancy to be adjusted at revised.
Comm S	G202	Assistant Director of Leisure, Health & Wellbeing	89,124	22,281	21,024	(1,257)	
Comm S	G210	Strategic Director of Services	119,421	29,855	27,623	(2,232)	
Comm S	G223	Contracts Administrator (QS)	58,228	14,557	13,732	(825)	
Comm S	G227	S106 - Public Health	80,142	20,036	80,142	60,106	Can't be 1/4ly profiled.
Comm S	G228	Go Active Clowne Leisure Centre	401,241	100,310	(118,598)	(218,908)	Staffing costs £14k under spent. Business rates showing £44k under spent due to timing of payments. Some subscriptions, licences and contracts already paid for the full year, so showing £46k over spent for the period. Total income £207k over achieved for the 1/4.
Comm S	G229	Housing Standards	0	0	(607)	(607)	
Comm S	G238	HR Health + Safety	122,848	30,712	81,022	50,310	Invoice not yet raised to NEDDC for their contribution £41k.
Comm S	G239	Housing + Comm Safety Fixed Penalty Acc	1,000	250	(2,184)	(2,434)	
Comm S	G245	Creswell Health + Wellbeing Centre- Capital	0	0	5,726	5,726	To be fully recharged to EWPCP.
	Total for Community Services Directorate		10,028,072	2,507,018	1,882,088.66	(624,929)	
Corp R	G001	Audit Services	147,250	36,813	147,505	110,692	Budget committed for the full year (call-off order).
Corp R	G002	I.C.T.	1,211,096	302,774	337,701	34,927	A number of contracts have already been paid for the full year and so are showing over spent, including hardware maintenance £6k; software main/rental £45k; business software contracts £101k. Hired + contract has not yet been spent so is showing £9k under spent and the charge from NE has not yet been received so is showing £158k under spent for the period.
Corp R	G003	Communications, Marketing + Design	322,919	80,730	78,745	(1,985)	
Corp R	G006	Partnership, Strategy & Policy	593,066	148,267	143,778	(4,489)	
Corp R	G011	Director of Leader's Executive Team	116,136	29,034	13,667	(15,367)	Reduction in hours to be adjusted at revised.
Corp R	G012	Community Champions	15,490	3,873	1,270	(2,603)	
Corp R	G014	Customer Contact Service	969,151	242,288	214,476	(27,812)	Staffing related costs are £22k under spent.
Corp R	G015	Customer Service + Improvement	160,629	40,157	66,433	26,275	Recharges to and from NEDDC have not yet been invoiced resulting in a net over spend for the period.
Corp R	G016	Skills Audit	26,633	6,658	0	(6,658)	

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G038	Concessionary Fares & TV Licenses	(11,873)	(2,968)	(240)	2,728	
Corp R	G039	Children and YP Emotional Well-being	0	0	(100,000)	(100,000)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G040	Corporate Management	292,657	73,164	35,859	(37,305)	Audit fees from ForvisMazars not yet invoiced.
Corp R	G041	Non Distributed Costs	274,284	68,571	60,793	(7,778)	
Corp R	G043	Chief Executive Officer	193,341	48,335	45,523	(2,813)	
Corp R	G044	Financial Services	377,109	94,277	109,638	15,361	Salary costs £9k over spent due to overtime and a new post not budgeted for, and an annual subscription paid for the year showing £5k over spent for the period.
Corp R	G051	Senior Valuer	66,785	16,696	15,732	(965)	
Corp R	G052	Human Resources	277,214	69,304	82,337	13,033	Salaries £5k over spent due to restructure and training £18k over spent.
Corp R	G054	Electoral Registration	230,531	57,633	59,024	1,392	
Corp R	G055	Democratic Representation & Management	552,260	138,065	141,008	2,943	
Corp R	G058	Democratic Services	289,099	72,275	56,186	(16,089)	Salaries under spent £19k due to vacancies and invoices paid in advance £7k.
Corp R	G060	Legal Services	402,407	100,602	96,793	(3,809)	
Corp R	G086	Alliance	5,250	1,313	3,725	2,413	
Corp R	G100	Benefits	567,207	141,802	151,905	10,103	Staffing costs £25k u/spent. Software maintenance invoices paid for full year £13k. Hired + contract committed £14k for full year so showing over spent for the period.
Corp R	G103	Council Tax / NNDR	502,869	125,717	212,786	87,069	Staff costs £23k under spent due to vacancies. Software paid for full year, showing £28k over spent for the period. Fees + charges income not transferred until year end showing £76k under achieved.
Corp R	G105	Council Tax Energy Rebate	110,465	27,616	27,616	0	
Corp R	G111	Shared Procurement	37,196	9,299	43,419	34,120	Recharge to NEDDC and others for Q1 not yet done.
Corp R	G115	Rural Fund	0	0	(48,809)	(48,809)	External Income received in advance of any spend.
Corp R	G117	Payroll	110,543	27,636	24,241	(3,395)	
Corp R	G118	Union Convenor	37,853	9,463	8,962	(501)	

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G122	County Council Elections	0	0	21	21	
Corp R	G130	Parliamentary Elections	0	0	(112,719)	(112,719)	Income received in advance and final invoices still to be paid.
Corp R	G145	East Midlands Mayor Elections	0	0	(17,517)	(17,517)	Income received in advance and final invoices still to be paid.
Corp R	G155	Customer Services	37,813	9,453	8,746	(707)	
Corp R	G158	Police Commissioners Elections	0	0	(90,534)	(90,534)	Income received in advance and final invoices still to be paid.
Corp R	G161	Rent Rebates	(68,930)	(17,233)	(17,233)	0	
Corp R	G162	Rent Allowances	30,532	7,633	7,633	0	
Corp R	G164	Support Recharges	(5,558,673)	(1,389,668)	(1,389,668)	0	
Corp R	G168	Multifunctional Printers	37,600	9,400	24,620	15,220	More than 1 quarter's invoices committed on FMS.
Corp R	G191	Bolsover Community Lottery	0	0	(2,268)	(2,268)	
Corp R	G192	Scrutiny	27,969	6,992	8,852	1,860	
Corp R	G195	Director of Governance + Monitoring Officer	124,676	31,169	27,117	(4,052)	
Corp R	G197	Director of Finance + Section 151 Officer	124,212	31,053	27,094	(3,959)	
Corp R	G211	UK Shared Prosperity Fund	19,857	4,964	4,858	(107)	
Corp R	G216	Raising Aspirations	51,250	12,813	41,000	28,188	External funding received in advance and expenditure not being spent in quarters.
Corp R	G218	I - Venture/Namibia Bound	12,500	3,125	0	(3,125)	
Corp R	G220	Locality Funding	50,000	12,500	(11,000)	(23,500)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G241	Community Rail	97,051	24,263	(12,173)	(36,436)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G247	Culture Arts Corridor	0	0	(26,000)	(26,000)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G248	This Girls Code	938	235	(25,000)	(25,235)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G250	Rail Safety & ASB Distraction Project	3,321	830	(7,982)	(8,812)	
Corp R	G251	Youth Based Intervention Programme	2,242	561	(18,164)	(18,725)	External funding received in advance and expenditure not being spent in quarters.

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G252	Bolsover Community Grants	0	0	(240,000)	(240,000)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
Corp R	G253	Support Internship for SEND Young People	0	0	(20,000)	(20,000)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
Corp R	G254	Digital Inclusion (ELS)	0	0	(30,000)	(30,000)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
Corp R	G255	Digital Inclusion for the Workforce	0	0	(60,000)	(60,000)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
Corp R	G256	Employability Support	0	0	(100,000)	(100,000)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
Corp R	G257	Employee Engagement	7,223	1,806	820	(986)	
Corp R	G264	Support Service Recharge - Dragonfly	(447,798)	(111,950)	(111,950)	0	
	Total for Corporate Resources Directorate		2,429,350	607,338	(111,376)	(718,714)	
D/Fly	G077	LGA Housing Advisers Programme (HAP)	7,963	1,991	400	(1,591)	
D/Fly	G078	LGA Net Zero Innovation Programme (NZIP)	8,158	2,040	500	(1,540)	
D/Fly	G080	Engineering Services (ESRM)	97,776	24,444	48,888	24,444	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G082	Tourism Promotion + Development	58,240	14,560	28,990	14,430	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G083	Building Control Consortium	55,000	13,750	27,502	13,752	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G085	Economic Development	176,309	44,077	82,138	38,061	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G088	Derbyshire Economic Partnership	15,000	3,750	7,500	3,750	
D/Fly	G089	Premises Development	1,052	263	(3,047)	(3,310)	
D/Fly	G090	Pleasley Vale Mills	(154,079)	(38,520)	32,104	70,624	More than 1 quarter's invoices to D/Fly committed on FMS £116k and income £45k received in advance for period.
D/Fly	G092	Pleasley Vale Electricity Trading	(48,090)	(12,023)	187,613	199,635	More than 1 quarter's invoices to D/Fly committed on FMS £47k and income £152k not yet invoiced for the period.
D/Fly	G095	Estates + Property	753,361	188,340	375,663	187,323	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G096	Building Cleaning (General)	129,305	32,326	64,655	32,329	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G099	Catering	500	125	254	129	
D/Fly	G109	Chief Executive Officer - Dragonfly	153,941	38,485	79,798	41,313	More than 1 quarter's invoices to D/Fly committed on FMS.

General Fund Detail - 2024/25

APPENDIX 2

			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
D/Fly	G110	Director of Development - Dragonfly	143,534	35,884	75,296	39,412	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G114	Strategic Investment Fund	260,508	65,127	0	(65,127)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
D/Fly	G133	The Tangent Business Hub	5,535	1,384	66,824	65,440	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G138	Bolsover TC Regeneration Scheme	1,870	468	0	(468)	
D/Fly	G151	Street Lighting	78,293	19,573	57,228	37,655	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G156	The Arc	304,033	76,008	221,926	145,918	More than 1 quarter's invoices to D/Fly committed on FMS £93k and income £53k not yet invoiced for the period.
D/Fly	G167	Facilities Management	14,069	3,517	6,017	2,500	
D/Fly	G169	Closed Churchyards	10,000	2,500	5,002	2,502	
D/Fly	G188	Cotton Street Contact Centre	28,271	7,068	22,131	15,063	More than 1 quarter's invoices to D/Fly committed on FMS £9k and income £6k not yet invoiced for the period.
D/Fly	G193	Economic Development Management + Admin	509,593	127,398	255,449	128,051	More than 1 quarter's invoices to D/Fly committed on FMS.
D/Fly	G200	Director of Construction - Dragonfly	17,062	4,266	9,282	5,016	
D/Fly	G209	Tourism + Culture	0	0	(17,496)	(17,496)	More than 1 quarter's invoices to D/Fly committed on FMS £8k and grant income received in full for year £26k.
D/Fly	G212	Net Zero Hyper Innovation Programme	43,265	10,816	(79,998)	(90,814)	More than 1 quarter's invoices to D/Fly committed on FMS £30k and grant income received in full for year £120k.
D/Fly	G213	Small Business Support Scheme	0	0	(24,996)	(24,996)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
D/Fly	G222	Visitor Economy Business Support	28,071	7,018	(17,496)	(24,514)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
D/Fly	G246	Business Grants Growth Scheme	25,048	6,262	(64,086)	(70,348)	Grant funded - can't be 1/4ly profiled as expenditure not being spent in quarters.
		Total for Dragonfly Services	2,723,588	680,897	1,448,042	767,145	
		Total Net Cost of BDC Services	15,181,010	3,795,253	3,218,755	(576,498)	

HOUSING REVENUE ACCOUNT SUMMARY - 2024/25

APPENDIX 3

	Per Council	Per FMS		3 months	3 months	3 months
	31/1/24	Current	3 months			
	Original	Budget	Budget	Budget	Actuals	Variance
	£	£	£	£	£	£
Expenditure						
Repairs and Maintenance	7,766,906	7,766,906	1,941,727	2,031,626	89,900	
Director of Property + Construction	108,244	108,244	27,061	27,063	2	
Rents, Rates, Taxes + Other Charges	280,939	280,939	70,235	70,249	14	
Supervision and Management	7,024,430	7,056,486	1,764,122	1,878,680	114,558	
Special Services	676,648	676,648	169,162	70,253	(98,909)	
Housing Related Support - Wardens	801,577	801,577	200,394	169,287	(31,107)	
Housing Related Support - Central Control	405,081	405,081	101,270	137,432	36,162	
Tenants Participation	89,265	89,265	22,316	23,934	1,618	
New Build Schemes Evaluations	0	122,594	30,649	-	(30,649)	
HRA Health + Safety	53,729	53,729	13,432	12,272	(1,161)	
Debt Management Expenses	9,626	9,626	2,407	3,950	1,544	
Total Expenditure	17,216,445	17,371,095	4,342,774	4,424,747	81,973	
Income						
Dwelling Rents	(25,075,290)	(25,075,290)	(6,268,823)	(6,199,465)	69,358	
Non-dwelling Rents	(113,637)	(113,637)	(28,409)	(42,298)	(13,888)	
Leasehold Flats and Shops Income	(7,000)	(7,000)	(1,750)	(49)	1,701	
Repairs and Maintenance	(1,444,171)	(1,444,171)	(361,043)	(353,418)	7,625	
Special Services	(21,710)	(21,710)	(5,428)	(9,051)	(3,624)	
Housing Related Support - Wardens	(143,952)	(143,952)	(35,988)	(34,902)	1,086	
Housing Related Support - Central Control	(225,162)	(225,162)	(56,291)	(75,308)	(19,018)	
Total Income	(27,030,922)	(27,030,922)	(6,757,731)	(6,714,491)	43,240	
Net Cost of Services	(9,814,477)	(9,659,827)	(2,414,957)	(2,289,744)	125,213	
Appropriations						
Movement in Impairment Provision	130,000	130,000	32,500	32,500	-	
Capital Interest Costs	4,347,105	4,347,105	1,086,776	1,086,776	-	
Investment Interest Income	(408,546)	(408,546)	(102,137)	(102,137)	-	
Depreciation	5,348,200	5,348,200	1,337,050	1,337,050	-	
Contribution to HRA Reserves	35,000	35,000	8,750	8,750	-	
Use of HRA Earmarked Reserves	0	(122,594)	(30,649)	(30,649)	-	
Contribution from Grant A/cs	0	(32,056)	(8,014)	(8,014)	-	
Contribution to / (from) HRA Balance	362,718	362,718	90,680	90,680	-	
Net Operating (Surplus) / Deficit	-	-	-	125,213	125,213	

Housing Revenue Account Detail - 2024/25

APPENDIX 4

			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	H002	Treasury Management Advisor	9,626	2,407	3,950	1,544	
Comm S	H004	Supervision + Management	7,056,486	1,764,122	1,878,680	114,558	Salaries underspent £24k, software and subscriptions paid an annual invoice £142k over spent for profile.
Comm S	H005	Dwelling Rents Income	(25,075,290)	(6,268,823)	(6,199,465)	69,358	Rents budget includes 3% voids, actual is 3.66%.
Comm S	H006	Non-Dwelling Rents Income	(113,637)	(28,409)	(42,298)	(13,888)	Garage site rents collect on 1.4.24 for full year but other garage rents collected in arrears.
Comm S	H010	Tenants Participation	89,265	22,316	23,934	1,618	
Comm S	H011	Special Services	654,938	163,735	61,202	(102,533)	Salaries underspent £12k and gas and electric spend is significantly higher in winter months, so currently £85k underspent.
Comm S	H017	Leasehold Flats	(7,000)	(1,750)	(49)	1,701	
Comm S	H021	Housing Related Support - Wardens	657,625	164,406	134,385	(30,021)	Salaries underspent by £31k.
Comm S	H022	Housing Related Support - Central Control	179,919	44,980	62,124	17,144	Lifelines annual subscriptions paid for full year £39k overspent for profile budget, salaries £8k underspent, lifeline income £20k received in advance.
Comm S	H025	HRA Health + Safety	53,729	13,432	12,272	(1,161)	
	Total for Community Services Directorate		(16,494,339)	(4,123,585)	(4,065,265)	58,320	
D/Fly	H001	Repairs + Maintenance	6,322,735	1,580,684	1,678,209	97,525	Income accrual for Travis Perkins outstanding £99K.
D/Fly	H003	Rents, Rates, Taxes + Other Charges	280,939	70,235	70,249	14	
D/Fly	H019	New Build Schemes Evaluations	122,594	30,649	0	(30,649)	Spend is on evaluation works and demolitions so is not an even spend per quarter.
D/Fly	H024	Director of Property + Construction	108,244	27,061	27,063	2	
	Total for Dragonfly Services		6,834,512	1,708,628	1,775,521	66,893	
Total Net Cost of BDC Housing Revenue Account Services			(9,659,827)	(2,414,957)	(2,289,744)	125,213	

CAPITAL PROGRAMME SUMMARY - 2024/25
APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
General Fund				
Asset Management Plan				
Investment Properties	42,428	10,607	0	(10,607)
Leisure Buildings	956	239	0	(239)
Pleasley Vale Business Park	29,834	7,459	0	(7,459)
Riverside Depot	13,730	3,433	5,235	1,803
The Arc	65,950	16,488	11,719	(4,769)
The Tangent	3,285	821	0	(821)
Asset Management Plan not yet allocated to an individual scheme	231,322	57,831	51,886	(5,945)
	387,505	96,876	68,840	(28,036)
Engineering Asset Management Plan				
Car Parks	25,000	6,250	6,280	30
Shelters	10,000	2,500	2,530	30
Lighting	15,000	3,750	3,750	0
	50,000	12,500	12,560	60
Assets				
Pleasley Vale Mill - Dam Wall	100,410	25,103	5,872	(19,231)
Pleasley Vale Grease works CCTV	50,000	12,500	0	(12,500)
Pleasley Vale Storm Babet	641,096	160,274	23,110	(137,164)
Land at Portland Street	27,168	6,792	0	(6,792)
Shirebrook Crematorium	7,957,289	1,989,322	668,849	(1,320,473)
Cultural Business and Skills Hub	300,000	75,000	62,409	(12,591)
Changing Places	53,000	13,250	0	(13,250)
Mine Water Project	180,020	45,005	0	(45,005)
Bolsover loop infrastructure project	77,000	19,250	0	(19,250)
South Normanton Mural project	20,000	5,000	0	(5,000)
Rural Fund	109,434	27,359	0	(27,359)
	9,515,417	2,378,854	760,240	(1,618,614)
ICT Schemes				
ICT infrastructure	716,728	179,182	6,541	(172,641)
	716,728	179,182	6,541	(172,641)
Leisure Schemes				
Pleasley Vale Leisure Equipment	4,350	1,088	0	(1,088)
Kitchen & Associated Equipment	5,201	1,300	0	(1,300)
Go-Active Equipment	16,822	4,206	12,886	8,681
Pleasley Vale Cycle Path	86,771	21,693	29,825	8,132
	113,144	28,286	42,711	14,425
Private Sector Schemes				
Disabled Facility Grants	650,000	162,500	324,014	161,514
	650,000	162,500	324,014	161,514
Vehicles and Plant				
Vehicle Replacements	3,492,465	873,116	1,912,811	1,039,695
District CCTV Scheme	52,171	13,043	23,021	9,978
CAN Rangers Equipment	14,231	3,558	0	(3,558)
	3,558,867	889,717	1,935,832	1,046,115

CAPITAL PROGRAMME SUMMARY - 2024/25**APPENDIX 5**

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
Total General Fund	14,991,661	3,747,915	3,150,738	(597,177)

CAPITAL PROGRAMME SUMMARY - 2024/25
APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
Housing Revenue Account				
New Build Properties				
Alfreton Rd Pinxton	513,360	128,340	496,020	367,680
Bolsover Homes-yet to be allocated	12,010,684	3,002,671	0	(3,002,671)
Jubilee Court Bungalows	300,000	75,000	75,000	0
Market Close Shirebrook	296,002	74,001	4,637	(69,364)
Meadow View Homes - Glapwell	30,000	7,500	0	(7,500)
Moorfield Lane Whaley Thorns	3,835	959	0	(959)
Sandy Lane/Thorpe Ave Whitwell	4,860	1,215	210	(1,005)
The Woodlands Langwith	156,631	39,158	90	(39,068)
Valley View (2 Bungalows & extension)	461,070	115,268	25,030	(90,238)
West Street Langwith	40,809	10,202	0	(10,202)
Woburn Close Cluster	6,320,441	1,580,110	940,853	(639,257)
	20,137,692	5,034,423	1,541,840	(3,492,583)
Vehicle Replacements	1,390,300	347,575	1,033,893	686,318
	1,390,300	347,575	1,033,893	686,318
Public Sector Housing				
Electrical Upgrades	300,000	75,000	75,000	0
External Door Replacements	150,000	37,500	37,500	0
External Wall Insulation	411,500	102,875	102,890	15
Bramley Vale	900,000	225,000	225,030	30
Flat Roofing	40,000	10,000	10,030	30
Heating Upgrades	280,000	70,000	69,970	(30)
Kitchen Replacements	460,000	115,000	115,000	0
Re Roofing	1,000,000	250,000	250,030	30
Property Services Mgmt. & Admin	130,936	32,734	32,746	12
Safe & Warm	1,529,595	382,399	184,448	(197,951)
Soffit and Facia	60,000	15,000	15,000	0
Unforeseen Reactive Capital Works	100,000	25,000	25,030	30
Welfare Adaptations	400,000	100,000	100,030	30
Wet Rooms (Bungalows)	300,000	75,000	75,000	0
House Fire / Flood Damage (Insurance)	50,000	12,500	30,584	18,084
Outbuilding removal project	100,000	25,000	25,030	30
Concrete surrounds	250,000	62,500	62,530	30
Victoria House - fire doors/scooter store	200,000	50,000	49,970	(30)
Yet to be allocated to a scheme	57,264	14,316	14,334	18
	6,719,295	1,679,824	1,500,152	(179,672)
HRA ICT Schemes				
Open Housing	29,321	7,330	0	(7,330)
	29,321	7,330	0	(7,330)
Total HRA	28,276,608	7,069,152	4,075,885	(2,993,267)

CAPITAL PROGRAMME SUMMARY - 2024/25**APPENDIX 5**

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
TOTAL CAPITAL EXPENDITURE	43,268,269	10,817,067	7,226,623	(3,590,445)

CAPITAL PROGRAMME SUMMARY - 2024/25

APPENDIX 5

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
Capital Financing				
General Fund				
Better Care Fund	(650,000)	(162,500)	(324,014)	(161,514)
Prudential Borrowing	(7,957,289)	(1,989,322)	(668,849)	1,320,473
Reserves	(4,075,353)	(1,018,838)	(1,955,259)	(936,421)
Capital Receipts	(111,790)	(27,948)	(87,272)	(59,325)
External Funding	(2,197,229)	(549,307)	(115,344)	433,963
	(14,991,661)	(3,747,915)	(3,150,738)	597,177
HRA				
Major Repairs Allowance	(6,377,795)	(1,594,449)	(1,500,152)	94,297
Prudential Borrowing	(19,932,348)	(4,983,087)	(1,541,840)	3,441,247
Capital Receipts	(1,624,965)	(406,241)	(1,033,893)	(627,652)
External Funding	(341,500)	(85,375)	0	85,375
	(28,276,608)	(7,069,152)	(4,075,885)	2,993,267
TOTAL CAPITAL FINANCING	(43,268,269)	(10,817,067)	(7,226,623)	3,590,445

The Council's main current account is held with Lloyds Bank and the current contract is due to expire on 9th February 2025.

PWLB Borrowing

As at 1 April 2024 the Authority's total outstanding PWLB debt amounted to £86,000,000.

The Council has not taken any new loans from the PWLB during the first three months.

At 30 June 2024 £2,900,000 has been repaid to the PWLB in the current financial year.

The profile of the outstanding debt is analysed as follows:

PWLB Borrowing Term	Maturity Profile 30-Jun-24
	£
12 Months	4,300,000
1-2 years	2,000,000
2-5 years	14,800,000
5-10 years	22,000,000
10-15 years	25,000,000
over 15 years	15,000,000
Total PWLB Debt	83,100,000

PWLB Interest

The total interest cost to the Council of the PWLB debt for 2024/25 is estimated at £2,836,828. This cost is split between the HRA and General Fund based on the level of debt outstanding. Interest paid to the PWLB in the three months was £70,063.

Temporary Borrowing

Cash flow monitoring and management identifies the need for short term borrowing to cover delays in the receipt of income during the year. No interest charges were incurred during the first three months on overdrawn bank balances. At 30 June 2024 the only temporary borrowing undertaken by the Council was £2,672,290 which is the investment balances held on behalf of Parish Councils.

Compliance with Treasury Limits

During the financial year the Council continues to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual to Date 2024/25	Approved Limits 2024/25
Authorised Limit (Total Council external borrowing limit)	£143,453,779	£159,969,000
Operational Boundary	£143,453,779	£154,969,000

Temporary Investments

Interest Received

The performance of the Council's investments is as follows:

	3 months Actual	3 months Budget	months Variance
Interest generated (£)	(287,833)	(190,468)	(97,365)
Average rate of interest	5.20%	4.56%	-
Bank of England base rate	5.25%	4.50%	-

The investments have been made in accordance with the Council's Treasury Management Strategy.

The Bank of England base rate at 30.6.2024 was 5.25%. In the table above, the actual figure is the 3 month average rate and the budget figure is the base rate used when setting the budget.

Interest rates offered by most institutions still remain low.

The following tables show the investments and interest earned to 30 June 2024:

Investments on call

Counterparty	Balance at 1/4/24	Deposits	Withdrawals	Interest received	Balance at 30/06/24
	£	£	£	£	£
Aberdeen (MMF)	5,000,000	0	(65,154)	65,154	5,000,000
Federated (MMF)	5,000,000	0	(65,279)	65,279	5,000,000
Invesco (MMF)	1,500,000	5,000,000	(4,206,534)	6,534	2,300,000
CCLA (MMF)	5,000,000	7,500,000	(12,532,834)	32,834	0
Aviva (MMF)	5,000,000		(66,090)	66,090	5,000,000
SSGA (MMF)	0				0
BNP Paribas (MMF)	5,000,000	4,000,000	(4,051,942)	51,942	5,000,000
Blackrock (MMF)	0				0
	26,500,000	16,500,000	(20,987,833)	287,833	22,300,000

Fixed-term investments

Counterparty	Term of Loan	Balance at 1/4/24 £	Deposits £	Withdrawals £	Interest received at three months £	No of Days Interest at three months	Balance at 30/06/24 £	Maturity Date
Local Authorities								
Nil								
		0	0	0	0		0	



Bolsover District Council

Meeting of the Finance & Corporate Overview Scrutiny Committee on 5th September 2024

Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25

Report of the Scrutiny Officer

Classification	This report is Public.
Contact Officer	Thomas Dunne-Wragg, Scrutiny Officer

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2024/25.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2024/25 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.

- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached at Appendix 1 is the meeting schedule for 2024/25 and the proposed agenda items for approval/amendment.

3. Reasons for Recommendation

- 3.1 This report sets the formal Committee Work Programme for 2024/25 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

None from this report.

Staffing: Yes No

Details:

None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No
District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Committee Members

Links to Council Ambition: Customers, Economy and Environment.

All

DOCUMENT INFORMATION

Appendix No	Title
1.	FCOSC Work Programme 2024/25

Background Papers

<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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Previous versions of the Committee Work Programme.
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Finance & Corporate Overview Scrutiny Committee

Work Programme 2024/25

Formal Items – Report Key

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Performance	Update from Scrutiny Chairs
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Date of Meeting	Items for Agenda	Lead Officer
17 July 2024	• Annual Corporate Debt Monitoring Performance Report 2023/24	Treasurer and Section 151 Officer
	• Budget Monitoring Report – Financial Outturn 2023/24	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25	Scrutiny Officer
5 Sept 2024 77	• Corporate Ambitions Performance Update – April to June 2024 (Q1 – 2024/25)	Information, Engagement and Performance Manager
	• Budget Monitoring Report – Quarter 1 – April to June 2024/25	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25	Scrutiny Officer
28 November 2024	• Budget Monitoring Report – Quarter 2 – July to September 2024/25	Treasurer and Section 151 Officer
	• Revised Budgets 2024/25	Treasurer and Section 151 Officer
	• Setting of Council Tax 2025/26	Treasurer and Section 151 Officer
	• Corporate Ambitions Performance Update – July to September 2024 (Q2 – 2024/25)	Information, Engagement and Performance Manager
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2023/24	Scrutiny Officer
23 January 2025	• Proposed Budget – Medium Term Financial Plan 2024/25 – 2028/29	Treasurer and Section 151 Officer
	• Treasury Strategy Reports 2025/26 – 2028/29 Including:	Treasurer and Section 151 Officer / Principal Accountant
	• Treasury Management Strategy	Treasurer and Section 151 Officer
	• Capital Strategy	Treasurer and Section 151 Officer

Date of Meeting	Items for Agenda	Lead Officer
	<ul style="list-style-type: none"> Corporate Investment Strategy 	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer
	<ul style="list-style-type: none"> Update from Scrutiny Chairs (Verbal report) 	Scrutiny Officer
25 February 2025	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – October to December 2024 (Q3 – 2024/25) 	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer
7 May 2025	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – January to March 2025 (Q4 – 2024/25) 	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer